



MPSPC
IS HIRING!



POSTED IN THE CSCFO-MP
BULLETIN OF VACANT POSITION

Date: JUL 19 2024
By: THEODOR ROSE B. PEL-EY
Civil Service Commission-CAR

CS Form No. 9
Revised 2018



CIVIL SERVICE COMMISSION - CAR
CSC FO - Mountain Province

RECEIVED

Date: JUL 19 2024 to be submitted to the CSC FO
Docket/Control No. _____
By: THEODOR ROSE B. PEL-EY
Name, Signature & Position
Civil Service Commission-CAR

Republic of the Philippines
MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE in the CSC website:

ZENAIDA Y. SOLIVEN
HRMO

Date: 7/19/2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Professor I	MTPSPCB-AP1-6-2021	15	36,619	Master's degree in the area of specialization or its allied/ related fields	4 hours relevant training	1 year relevant experience	None Required 1080 (for courses requiring Bar/Board Eligibility)	RA	Teacher Education Department- Home Economics, Tadian Campus
2	Assistant Professor I	MTPSPCB-AP1-7-2021	15	36,619	Master's degree in the area of specialization or its allied/ related fields	4 hours relevant training	1 year relevant experience	None Required 1080 (for courses requiring Bar/Board Eligibility)	RA	Engineering Department (Civil Engineer)-Tadian Campus
3	Assistant Professor I	MTPSPCB-AP1-8-2019	15	36,619	Master's degree in the area of specialization or its allied/ related fields	4 hours relevant training	1 year relevant experience	None Required 1080 (for courses requiring Bar/Board Eligibility)	RA	Engineering Department (Civil Engineer)-Tadian Campus
4	Instructor I	MTPSPCB-INST1-2-2024	12	29,165	Master's degree in the area of specialization or its allied/ related fields	None required	None required	None Required 1080 (for courses requiring Bar/Board Eligibility)	RA	Nursing Department

5	Instructor I	MTPSPCB-INST1-3-2024	12	29,165	Master's degree in the area of specialization or its allied/ related fields	None required	None required	None Required 1080 (for courses requiring Bar/Board Eligibility)	RA		BSHM/TM Department
6	Instructor I	MTPSPCB-INST1-4-2024	12	29,165	Master's degree in the area of specialization or its allied/ related fields	None required	None required	None Required 1080 (for courses requiring Bar/Board Eligibility)	RA		BSHM/TM Department
7	Executive Assistant III(CT)	MTPSPCB-EXA3-1-2023	20	57,347	Bachelor's degree	8 hours of relevant training	2 years relevant experience	Career Service (Professional)/ Second Level Eligibility			Office of the President
8	Project Development Officer III	MTPSPCB-PDO3-51-2023	18	46,725	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility			Project Management Unit
9	Administrative Officer V (Administrative Officer III)	MTPSPCB-ADOF5-2-2004	18	46,725	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility			Administration Division- Baang
10	Project Development Officer II	MTPSPCB-PDO2-50-2023	15	36,619	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility			Project Management Unit
	X.X.X										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2024

1. Fully accomplished Personal Data Sheet (PDS) with a recent passport-size picture (Download the PDS or CS form 212, revised 2017 at www.csc.gov.ph);
2. Work experience sheet (Download the form at www.cscs.gov.ph)
3. Photocopy of certificate of eligibility/rating/license(valid/not expired);
4. Original copy of certificate of employment from previous employers;
5. Certified photocopy of transcript of record and diploma;
6. Performance rating **in the last two (2) rating period** (if applicable); and
7. Photocopy of relevant certificate of seminar/ training attended (if any)

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BULLETIN OF VACANT POSITIONS

Date: JUL 19 2024

By: THEODORE ROSE B. PELLEY
Civil Service Commission-CAR

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EDGAR G. CUE

SUC PRESIDENT III

MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE

msspchrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. ONLY APPLICATIONS WITH COMPLETE DOCUMENTS SHALL UNDERGO EVALUATION.

All qualified applicants are welcome to apply regardless of age, sex, civil status, religion, disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI).

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BULLETIN OF VACANT POSITION

Date: JUL 19 2024

By: THEODORA ROSE B. PET. JR.
Service MR Specialist
Civil Service Commission-CVT