



Date: December 30, 2021  
Ref No: W3/L/2112/SAM301

To:  
**MOUNTAIN PROVINCE STATE UNIVERSITY.**  
Bontoc, Mountain Province, 2161, Philippines  
Phone / Fax:  
Email:  
Website:

**FOR THE KIND ATTENTION OF: ROGELIO K. BALCITA JR. (MANAGEMENT REPRESENTATIVE**

**SUBJECT: REQUEST FOR DELAY OF RE CERTIFICATION AUDIT**

Dear Sir,

This is to inform you that we are approving your request for postponing of the recertification Audit for **Mountain Province State University** and it will be scheduled on February 2022.

According to ISO/IEC 17021-1:2015, inspection audits shall be conducted at least once a calendar year. The date of the first surveillance audit following initial certification shall not be more than 12 months from the certification decision date, however given the specific circumstances, all the time limits in the standard have to be considered according to the IAF FAQ Q10.

In consideration of this extraordinary period, for schemes of management system certification, product certification and certification of persons under IAF MLA, if it is not possible to perform evaluation activities (physically or as per IAF MD4: 2018), such as audits or exams, and if the conditions recommended by IAF ID3: 2011 are satisfied, all the conformity assessment activities (e.g. surveillances, recertification) may be postponed for up to 6 months, and the validity of any output of any conformity assessment activity (e.g. a certificate or report) may be extended for a corresponding period of up to 6 months.

However, for the subsequent Audits will be as per certification cycle requirements. Since we can't delay it from the actual certification cycle along with the letter, we are attaching herewith checklist for Remote Auditing Preparation, kindly fill and send us back to be able to plan the remote audit as per schedule.

Your sincerely,

  
Certification Manager

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