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**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF  
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**  
(Administrative Order No. 25 S. 2011)

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# **FY 2021 PERFORMANCE-BASED BONUS FINAL ELIGIBILITY ASSESSMENT**

## **MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE**



**development academy  
of the philippines**  
Technical Secretariat and Resource Institution

**FY 2021 PERFORMANCE-BASED BONUS ELIGIBILITY CRITERIA AND CONDITIONS**  
per the AO 25 Memorandum Circular (MC) No. 2021-1 and 2021-2

To be eligible for the FY 2021 PBB, the agency must attain a total score of at least 70 points.

TABLE 1: FY 2021 PBB SCORING SYSTEM						
CRITERIA AND CONDITIONS	WEIGHT	PERFORMANCE RATING				
		1	2	3	4	5
Performance Results	5	5pts	10pts	15pts	20pts	25pts
Process Results	5	5pts	10pts	15pts	20pts	25pts
Financial Results	5	5pts	10pts	15pts	20pts	25pts
Citizen/Client Satisfaction Results	5	5pts	10pts	15pts	20 pts	25pts
TOTAL SCORE		MAXIMUM = 100 POINTS				

TABLE 2: RATING SCALE FOR PERFORMANCE RESULTS				
1	2	3	4	5
Met less than 80% of performance indicators of the Congress-approved performance targets for FY 2021; deficiencies due to controllable factors	Met less than 80% of performance indicators of the Congress-approved performance targets for FY 2021; deficiencies due to uncontrollable factors	Met at least 80% of performance indicators of the Congress-approved performance targets for FY 2021; deficiencies due to controllable factors	Met at least 80% of performance indicators of the Congress-approved performance targets for FY 2021; deficiencies due to uncontrollable factors	Met each one of the Congress-approved performance targets for FY 2021 (all performance indicators)

TABLE 3: RATING SCALE FOR PROCESS RESULTS				
1	2	3	4	5
a. For departments/agencies and GOCCs covered by the DBM				
No demonstrated ease of transaction	Achieved targets to ease transaction (streamlining, digitization, standardization) only for non-frontline services	Achieved targets to ease transaction (streamlining, digitization, standardization) in less than 80% of frontline services	Achieved targets to ease transaction (streamlining, digitization, standardization) in at least 80% of frontline services	Achieved targets to ease transaction (streamlining, digitization, standardization) in all frontline services
b. For SUCs				
No demonstrated standardization/ quality assurance	Achieved ISO-certification or its equivalent certification only for non-frontline services	Achieved ISO-certification or its equivalent certification for less than 80% of frontline services	Achieved ISO-certification or its equivalent certification for at least 80% of frontline services	Achieved ISO-certification or its equivalent certification for all frontline services

TABLE 4: RATING SCALE FOR FINANCIAL RESULTS				
1	2	3	4	5
1-19% Disbursement BUR	20-39% Disbursement BUR	40-59% Disbursement BUR	60-79% Disbursement BUR	80-100% Disbursement BUR

TABLE 5: RATING SCALE FOR CITIZEN/CLIENT SATISFACTION RESULTS				
1	2	3	4	5
No submission/Did not conduct CCSS	Low satisfaction rate with unresolved #8888/CCB complaints	Average to high satisfaction rate with unresolved #8888/CCB complaints	Average satisfaction rate with 100% #8888/CCB complaints resolved	High satisfaction rate with 100% #8888/CCB complaints resolved

## FINAL ELIGIBILITY ASSESSMENT FOR FY 2021 PERFORMANCE-BASED BONUS

### MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE

**Overall Assessment:** The Mountain Province State Polytechnic College (MPSPC) achieved **65 points** and is **not eligible** for the grant of FY 2021 PBB.

A. Physical Accomplishments			
Criteria	Score	Points	Remarks
<b>1. Performance Results</b>  Achieved 90.91% (10 out of 11) of the Congress-approved performance targets for FY 2021; failure to meet the target for 1 indicator is due to <b>controllable factors</b> .	3	15	The MPSPC did not meet the target for <b>MFO1:Higher Education Program PI3:Percentage of Undergraduate Student Population Enrolled in CHED-identified and RDC-identified Priority Programs</b> . The actual accomplishment was 78.41% of the targeted 95.99% (or 82% rate of accomplishment).  The Commission on Higher Education (CHED) considered the non-attainment of the target to be due to <b>controllable factors</b> based on the CHED report dated November 7, 2022.
<b>2. Process Results</b>  No demonstrated standardization/ quality assurance.	1	5	Based on the CHED report dated August 16, 2022, the MPSPC submitted its quality management system manual as proof of accomplishment for the Process Results criteria of the FY 2021 PBB. However, the CHED did not accept this as evidence of achieving an ISO certification or its equivalent certification for its frontline services.  On December 22, 2022, the MPSPC submitted an appeal to the AO25 IATF, stating that due to the restriction of the COVID-19 pandemic, the audit of the MPSPC for ISO 9001:2015 was postponed by the certifying body - ACS W3 Solutionz. The recertification audit of the MPSPC for ISO 9001:2015 was conducted on February 2022, and the ISO recertification of the College was only issued on March 18, 2022.  The AO25 Composite Team maintained the rating of the CHED validating agency that the MPSPC did not demonstrate the standardization/quality assurance requirements, as indicated in MC 2021-02 Section 2.2.
<b>3. Financial Results</b>  Achieved an average of 68.57% Disbursements and Earmarked Income BUR.	4	20	The actual accomplishment of the MPSPC for Disbursements and Earmarked Income Budget Utilization Rate (BUR) was 68.57% based on the Department of Budget and Management - Cordillera Administrative Region report dated April 6, 2022.
<b>4. Citizen/Client Satisfaction Results</b>	5	25	The MPSPC did not receive any complaints through the #8888 platform for the period of January 1, 2021 to December 31, 2021 based on the Office of the President (OP) report dated December 21, 2022.

A. Physical Accomplishments			
Criteria	Score	Points	Remarks
Achieved a 97.9 overall satisfaction rating, with no complaints received from #8888 and the CCB platform.			<p>The agency also did not receive any complaints through the Contact Center ng Bayan (CCB) platform for the period of January 1, 2021 to December 31, 2021 based on the Civil Service Commission (CSC) report dated February 24, 2022.</p> <p>In addition, the MPSPC reported an overall satisfaction rating of 97.9 and observed the procedures for conducting the Citizen/Client Satisfaction Survey (CCSS) pursuant to Annex 4 of the AO 25 MC 2021-1.</p>
<b>Total</b>	<b>13</b>	<b>65</b>	

B. Agency Accountabilities	Compliance Status
• Transparency Seal	Compliant
• Freedom of Information	Compliant
• Updating of Citizen's Charter	Compliant
• Compliance to Audit Findings	Compliant
• Posting of Agency Review and Compliance Procedure (ARCP) of SALN	Compliant
• PhilGEPS Posting	Non-Compliant
• Submission of FY 2022 Annual Procurement Plan-Common Use Supplies and Equipment (APP-CSE)	Compliant
• Submission of FY 2021 Non-Common Use Supplies and Equipment (APP non-CSE)	Compliant
• Posting of Indicative FY 2022 APP non-CSE	Non-Compliant
• Submission of FY 2020 Agency Procurement Compliance and Performance Indicators (APCPI)	Compliant
• Undertaking of Early Procurement Activities (EPA) covering FY 2022 Procurement Projects	Non-Compliant

**C. Eligibility of Delivery Units and Individuals/Rates**

To be eligible for the FY 2021 PBB, the agency must attain a total score of at least 70 points. To be able to attain at least 70 points, the agency should achieve a performance rating of 4 in at least three (3) criteria. In such a case, while the agency will be eligible, the unit/s most responsible (including its head) for the criteria stated in Section 3.0 of MC 2021-1 with a performance rating of below 4 will be isolated from the grant of the FY 2021 PBB.

The unit/s most responsible (including its head) for the non-compliance with the Agency Accountabilities provided in Section 5.0 of MC 2021-1 will also be isolated from the grant of the FY 2021 PBB.

To be eligible for FY 2021 PBB, employees belonging to the First, Second, and Third Levels should receive a rating of at least "Very Satisfactory" based on the agency's CSC-approved Strategic Performance Management System (SPMS) or the requirement prescribed by the CESB.

For additional information, please refer to Section 6.0 (Eligibility of Delivery Units and Individuals) and Section 7.0 (Rates of the PBB) of MC 2021-01.