

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form. Otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hosS8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: MPSPC
Reason: CAR
Address: BONTOC, MOUNTAIN PROVINCES

Agency Code/UACS: 8020000000
Organization Type: SUC

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: DR. EDGAR G. CUE
Position: SUC PRESIDENT III
E-mail: mpspc_helpdesk@yahoo.com
Telephone/Mobile Nos: 9501413150

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	400	183	178	761	38,780.56	252	182	178	612	31,187.52	252	189	178	619	31,544.24	237	181	178	596	30,372.16	2583	50.96		131,884.48
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	67	24	24	115	51,906.40	44	25	26	95	42,879.20	45	25	24	94	42,427.84	43	26	24	93	41,976.48	397	451.36		179,188.16
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	50	8	9	67	2,369.12	21	8	9	38	1,343.68	20	8	9	37	1,308.32	22	8	9	39	1,379.04	181	35.36		6,400.16
4	60121413-CB-P02	CLEARBOOK, Legal size	box	122	11	16	149	5,733.52	29	11	13	53	2,039.44	43	11	13	67	2,578.16	59	11	13	83	3,193.84	352	38.48		13,544.16
5	60121534-ER-P01	ERASER, plastic/rubber	piece	137	23	35	195	1,825.20	28	11	23	62	580.32	35	23	31	89	833.04	28	13	21	62	580.32	408	9.36		3,818.88
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	336	167	179	682	17,732.00	209	98	100	407	10,582.00	185	142	90	417	10,842.00	219	88	90	397	10,322.00	1903	26.00		49,478.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	375	262	268	905	40,471.60	369	262	306	937	41,902.64	309	211	202	722	32,287.84	269	204	206	679	30,364.88	3243	44.72		145,026.96
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	363	211	226	800	45,760.00	327	224	222	773	44,215.60	312	209	227	748	42,785.60	307	211	224	742	42,442.40	3063	57.20		175,203.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	318	187	220	725	18,850.00	233	223	138	594	15,444.00	223	171	123	517	13,442.00	223	145	123	491	12,766.00	2327	26.00		60,502.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	398	216	216	830	37,117.60	302	231	209	742	33,182.24	302	166	209	677	30,275.44	302	345	209	856	30,280.32	3105	44.72		138,855.80
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	358	208	219	785	44,902.00	297	199	221	717	41,012.40	297	199	221	717	41,012.40	303	199	218	720	41,184.00	2939	57.20		168,110.80
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	230	110	110	450	11,700.00	132	120	120	372	9,672.00	134	120	120	374	9,724.00	137	120	120	377	9,802.00	1573	26.00		40,886.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	322	217	197	736	33,679.36	227	192	170	589	26,952.64	197	193	196	586	26,815.36	232	214	195	641	29,332.16	2552	45.76		116,779.52
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	296	177	162	635	36,322.00	258	228	228	714	40,840.80	268	228	218	714	40,840.80	277	222	192	691	39,525.20	2754	57.20		157,528.00
15	60121124-WR-P01	WRAPPING PAPER	pack	36	0	0	36	7,712.64	35	0	0	35	7,498.40	35	0	0	35	7,498.40	35	0	5	40	8,569.60	146	214.24		31,279.04
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	4	0	0	4	102,144.64	1	0	0	1	25,536.16	2	0	0	2	51,072.32	2	0	0	2	51,072.32	9	25,536.16		229,825.44
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	4	0	0	4	73,681.60	0	0	0	0	0.00	1	0	0	1	18,470.40	2	0	0	2	36,940.80	7	18,470.40		129,292.80
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	116	12	17	145	3,166.80	84	32	17	133	2,904.72	94	14	17	125	2,730.00	94	14	17	125	2,730.00	528	21.84		11,531.52
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	150	41	46	237	4,683.12	99	66	46	211	4,169.36	139	56	46	241	4,762.16	105	56	42	203	4,011.28	892	19.76		17,625.92
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	29	0	1	30	2,776.80	10	0	1	11	1,018.16	22	0	0	22	2,036.32	10	0	0	10	925.60	73	92.56		6,756.88
CLEANING EQUIPMENT AND SUPPLIES																											
21	47131812-AF-A01	AIR FRESHENER	can	44	5	6	55	4,604.80	16	5	6	27	2,358.72	17	6	6	29	2,533.44	16	5	7	28	2,446.08	139	87.36		12,143.04

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
22	47131604-BR-S01	BROOM (Walls Tambo)	piece	40	0	1	41	5,244.72	9	1	1	11	1,407.12	11	1	1	13	1,662.96	7	1	1	9	1,151.28	74	127.92	9,466.08	
23	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	28	1	1	30	717.60	2	1	1	4	95.68	2	1	1	4	95.68	2	1	1	4	95.68	42	23.92	1,004.64	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	30	3	4	37	1,654.64	5	3	4	12	536.64	5	3	4	12	536.64	5	3	4	12	536.64	73	44.72	3,264.56	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	28	0	0	28	1,008.00	2	0	0	2	72.00	2	0	3	5	180.00	2	0	0	2	72.00	37	36.00	1,332.00	
26	47131811-DE-B02	DETERGENT BAR	bar	51	1	0	52	486.72	1	1	1	3	28.08	1	1	1	3	28.08	1	1	1	3	28.08	61	9.36	570.84	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	57	3	4	64	5,657.60	6	3	4	13	1,149.20	6	3	4	13	1,149.20	4	4	3	11	972.48	101	63.40	8,928.48	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	34	1	1	36	5,428.80	6	1	1	8	1,206.40	7	1	1	9	1,357.20	7	1	2	10	1,508.00	63	150.80	9,500.40	
29	47131601-DU-P01	DUST PAN	piece	33	0	1	34	1,591.20	2	0	1	3	140.40	5	0	0	5	234.00	4	0	0	4	187.20	46	46.80	2,152.80	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	101	1	0	102	13,790.40	2	0	0	2	270.40	2	0	0	2	270.40	2	0	0	2	270.40	108	135.20	14,601.60	
31	47131830-FC-A01	FURNITURE CLEANER	can	16	0	0	16	3,627.52	3	0	0	3	680.16	2	0	0	2	453.44	2	0	0	2	453.44	23	226.72	5,214.56	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	28	5	5	38	1,632.10	8	5	5	18	773.10	7	6	5	18	773.10	7	6	5	18	773.10	92	42.95	3,951.40	
33	47121804-MP-B01	MOP BUCKET	unit	4	0	0	4	9,152.00	0	0	0	0	0.00	0	1	0	1	2,268.00	0	0	0	0	0.00	5	2,288.00	11,440.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	32	0	0	32	4,293.12	0	0	0	0	0.00	0	1	0	1	134.16	0	0	0	0	0.00	33	134.16	4,427.28	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	35	0	0	35	3,991.40	2	0	0	2	228.08	2	0	0	2	228.08	2	0	0	2	228.08	41	114.04	4,675.64	
36	47131501-RG-C01	RAGS	kilo	61	1	0	62	3,546.40	9	1	0	10	572.00	9	1	3	13	743.60	8	3	0	11	629.20	96	57.20	5,491.20	
37	47131602-SC-N01	SCOURING PAD	pack	15	3	3	21	1,878.24	6	5	5	16	1,431.04	4	3	3	10	894.40	4	3	3	10	894.40	57	89.44	5,098.88	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	77	4	5	86	11,180.00	21	7	7	35	4,550.00	21	5	5	31	4,030.00	20	6	5	31	4,030.00	183	130.00	23,790.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	27	4	5	36	2,134.08	21	4	5	30	1,778.40	26	4	5	35	2,074.80	18	4	3	25	1,482.00	126	59.28	7,469.28	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	23	14	6	43	3,980.08	17	5	5	27	2,499.12	19	4	5	28	2,591.68	21	6	5	32	2,961.92	130	92.56	12,032.80	
41	47121702-WB-P01	WASTEBASKET	piece	59	0	0	59	2,577.12	8	4	0	12	524.16	3	1	0	4	174.72	3	0	1	4	174.72	79	43.68	3,450.72	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	34	31	4	69	2,152.80	8	9	4	21	655.20	14	33	4	51	1,591.20	9	4	1	14	436.80	155	31.20	4,836.00	
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	15	0	0	15	72,056.40	2	0	0	2	9,607.52	1	0	0	1	4,803.76	0	0	0	0	0.00	18	4,803.76	86,467.68	
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	35	29	20	84	4,368.00	24	13	21	58	3,016.00	28	32	10	70	3,640.00	13	5	10	28	1,456.00	240	52.00	12,480.00	
FILMS																											
45	13111203-AC-F01	ACETATE	roll	3	3	0	6	6,289.92	3	0	0	3	3,144.96	3	0	0	3	3,144.96	3	0	0	3	3,144.96	15	1,046.32	15,724.80	
46	13111201-CF-P02	CARBON FILM, Legal size	box	6	2	0	8	2,055.04	6	0	0	6	1,541.28	7	0	0	7	1,796.16	7	0	1	8	2,055.04	29	256.88	7,449.52	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,398.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,398.80	1,398.80	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	1	0	0	1	5,613.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,613.25	5,613.25	
FLAG OR ACCESSORIES																											
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	8	5	0	13	3,702.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	284.84	3,702.92	
FURNITURE AND FURNISHINGS																											
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	8	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	2	0	0	2	2,697.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,348.88	2,697.76	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.63	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	10	0	10	13,800.80	0	0	0	0	0.00	0	10	0	10	13,800.80	0	1	0	1	1,380.08	21	1,380.08	28,981.68	
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	5	5	0	10	11,096.80	0	0	0	0	0.00	0	5	0	5	5,548.40	0	0	0	0	0.00	15	1,109.68	16,645.28	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	5	0	10	10,067.20	0	0	0	0	0.00	0	5	0	5	5,033.60	0	0	0	0	0.00	15	1,006.72	15,100.80	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	1	10	0	11	10,055.76	0	0	0	0	0.00	1	10	0	11	10,055.76	0	0	0	0	0.00	22	914.16	20,111.52	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-DSK003	DESKTOP, for Basic Users	unit	2	0	0	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	24,793.60	49,587.20	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
59	43211507-DS-K004	DESKTOP, for Mid-Range Users	unit	13	0	0	13	551,075.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	42,390.40	551,075.20
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	81	15	4	100	301,808.00	25	20	0	45	135,813.60	22	15	0	37	111,668.96	8	25	2	35	105,632.80	217	3,018.08	654,923.36
61	43202010-FD-U04	FLASH DRIVE	piece	278	174	162	614	137,928.96	219	174	162	555	124,675.20	229	122	158	509	114,341.76	201	172	159	532	119,508.48	2210	224.64	496,454.40
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	2	0	0	2	84,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	42,380.00	84,760.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	5	2	0	7	327,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	46,800.00	327,600.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	78	28	13	119	20,172.88	60	25	0	85	14,409.20	50	20	0	70	11,866.40	50	20	0	70	11,866.40	344	169.52	58,314.88
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	1	0	0	1	33,015.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,015.84	33,015.84
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	1	0	0	1	11,014.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	11,014.64	11,014.64
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	5	0	0	5	115,315.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	23,063.04	115,315.20
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	77	11	11	99	7,001.28	23	3	10	36	2,545.92	35	4	10	49	3,465.28	25	2	21	48	3,394.56	232	70.72	16,407.04
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	72	19	26	117	2,638.35	33	16	24	73	1,646.15	41	15	23	79	1,781.45	35	16	24	75	1,691.25	344	22.55	7,757.20
72	31151804-SW-S01	STAPLE WIRE, standard	box	262	72	83	417	9,907.92	57	43	53	153	3,635.28	99	154	82	335	7,959.60	71	50	57	178	4,229.28	1083	23.76	25,729.08
73	31201502-TA-E01	TAPE, electrical	roll	55	9	14	78	1,517.10	11	4	9	24	466.80	16	9	14	39	758.55	14	7	12	33	641.85	174	19.45	3,384.30
74	31201503-TA-M01	TAPE, masking, 24mm	roll	127	30	55	212	13,118.56	48	20	39	107	6,621.16	62	32	51	145	8,972.60	51	20	39	110	6,806.80	574	61.63	38,209.17
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	120	14	55	189	22,899.24	23	13	13	49	5,936.84	37	22	26	85	10,298.60	51	20	44	115	13,933.40	438	121.16	53,000.08
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	268	31	30	329	9,912.64	56	22	21	99	2,985.84	58	22	21	101	3,046.16	56	22	21	99	2,985.84	628	30.16	19,240.40
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	258	89	90	437	4,999.28	188	92	90	370	4,232.80	193	97	83	373	4,267.12	189	91	94	374	4,278.56	1554	11.44	17,777.70
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	130	23	22	175	4,186.00	48	22	18	88	2,104.96	67	28	22	117	2,798.64	52	21	18	91	2,176.72	471	28.92	11,766.32
79	31151507-TW-P01	TWINE, plastic	roll	24	5	0	29	2,050.88	0	0	0	0	0.00	0	5	0	5	353.60	3	0	0	3	212.16	37	70.72	2,616.64
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	145	0	0	145	3,016.00	2	0	0	2	41.60	3	70	3	76	1,580.80	21	0	0	21	436.80	244	20.80	5,076.30
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	50	1	0	51	816.00	10	5	0	15	240.00	11	1	0	12	192.00	17	1	0	18	288.00	96	16.00	1,536.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	13	0	0	13	131,360.32	0	2	0	2	20,209.28	0	2	0	2	20,209.28	0	0	0	0	0.00	17	10,104.64	171,778.88
83	44101807-CA-C01	CALCULATOR, Compact	unit	51	3	0	54	15,990.16	0	5	0	5	1,435.20	0	5	3	8	2,296.32	1	0	0	1	287.04	68	287.04	19,538.72
84	44121710-CH-W01	CHALK, white enamel	box	62	7	17	86	2,835.42	22	7	17	46	1,516.62	22	37	17	76	2,505.72	25	7	17	49	1,615.53	257	32.97	8,473.28
85	44122105-BF-C01	CLIP, backfold, 19mm	box	244	131	90	465	4,352.40	205	124	89	418	3,912.48	203	109	89	401	3,753.36	213	106	84	403	3,772.08	1687	9.36	15,780.32
86	44122105-BF-C02	CLIP, backfold, 25mm	box	246	136	95	477	7,441.20	227	119	94	440	6,864.00	214	114	92	420	6,552.00	214	111	89	414	6,458.40	1751	15.60	27,315.60
87	44122105-BF-C03	CLIP, backfold, 32mm	box	246	136	112	494	13,357.76	222	97	69	408	11,032.32	211	94	91	396	10,707.84	211	91	86	388	10,491.52	1686	27.04	45,589.44
88	44122105-BF-C04	CLIP, backfold, 50mm	box	201	94	110	405	24,429.60	152	72	89	313	18,880.16	139	87	89	315	19,000.80	192	77	87	356	21,473.92	1389	60.32	83,784.48
89	44121801-CT-R02	CORRECTION TAPE	piece	384	261	238	883	10,180.99	345	190	236	771	8,889.63	274	272	238	784	9,039.52	260	257	228	745	8,589.85	3183	11.53	36,689.85
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	99	2	10	111	3,520.92	30	13	10	53	1,681.16	30	15	10	55	1,744.60	46	15	10	71	2,252.12	250	31.72	7,930.00
91	44111515-DF-B01	DATA FILE BOX	piece	227	9	34	270	20,844.00	20	32	14	66	5,095.20	23	27	12	62	4,786.40	15	29	14	58	4,477.60	456	77.20	35,203.20
92	44122011-DF-F01	DATA FOLDER	piece	298	37	42	377	25,877.28	78	37	42	157	10,776.48	63	37	47	147	10,090.08	68	37	42	147	10,090.08	828	68.64	56,833.92
93	44103202-DS-M01	DATER STAMP	piece	32	10	0	42	19,730.76	0	5	1	6	2,818.68	0	6	0	6	2,818.68	0	11	1	12	5,637.36	66	469.78	31,005.48
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	17	0	1	18	15,125.76	2	0	1	3	2,520.96	3	0	0	3	2,520.96	2	0	0	2	1,680.64	26	840.32	21,848.32
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	65	3	1	69	74,415.12	18	2	2	22	23,726.56	18	2	1	21	22,648.08	18	2	1	21	22,648.08	133	1,078.48	143,437.84
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	78	26	5	109	149,861.92	33	26	2	61	83,867.68	20	25	26	71	97,616.48	32	25	1	58	79,743.04	299	1,374.80	411,080.12
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	102	23	3	128	3,902.72	85	3	23	111	3,384.39	85	3	23	111	3,384.39	85	3	23	111	3,384.39	461	30.49	14,053.89
98	44121506-EN-M02	ENVELOPE, Mailing	box	21	0	0	21	9,806.16	3	0	0	3	1,400.83	2	3	0	5	2,334.80	4	0	0	4	1,867.84	33	466.96	15,409.68
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	19	0	0	19	10,038.08	1	0	0	1	528.32	0	0	0	0	0.00	0	0	0	0	0.00	20	528.32	10,566.40
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	110	50	0	160	1,972.80	50	30	0	80	986.40	64	50	0	114	1,405.62	55	30	0	85	1,048.05	439	12.33	5,412.87

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
101	44122118-FA-P01	FASTENER	box	123	41	38	202	19,117.28	84	41	36	161	15,237.04	86	41	39	166	15,710.24	82	41	36	159	15,047.76	663	94.64	65,132.32	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	175	20	30	225	19,170.00	75	0	30	105	8,946.00	35	0	30	65	5,538.00	45	0	10	55	4,686.00	450	85.20	38,340.00	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	81	1	11	93	2,127.84	81	1	11	93	2,127.84	86	1	11	98	2,242.24	16	1	11	28	640.64	312	22.80	7,138.56	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	215	16	12	243	6,318.00	41	1	12	54	1,404.00	40	1	12	53	1,378.00	40	1	12	53	1,378.00	403	26.00	10,478.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	51	0	0	51	14,851.20	5	0	0	5	1,456.00	5	0	0	5	1,456.00	5	0	0	5	1,456.00	66	291.20	19,719.20	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	83	52	1	136	42,007.68	10	32	1	43	13,281.84	9	32	1	42	12,972.96	19	32	1	52	16,061.76	273	308.88	84,324.36	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	91	0	0	91	17,066.14	5	0	0	5	937.70	5	0	0	5	937.70	5	0	0	5	937.70	106	187.54	19,879.34	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	132	50	2	184	43,896.88	29	20	7	56	13,399.92	93	45	2	140	33,399.80	43	49	2	94	22,425.58	474	238.57	113,082.38	
109	44122027-FO-P01	FOLDER, pressboard	box	32	5	0	37	35,247.68	8	2	0	10	9,526.40	7	0	0	7	6,668.48	8	0	0	8	7,621.12	62	952.64	59,063.44	
110	44122011-FO-T03	FOLDER with tab, A4	pack	40	0	0	40	15,558.40	2	0	0	2	777.92	52	0	0	52	20,225.92	2	0	0	2	777.92	96	388.96	37,340.16	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	68	15	10	93	39,751.92	22	0	0	22	9,403.68	18	0	0	18	7,693.92	8	0	0	8	3,419.52	141	427.44	60,269.84	
112	44122008-IT-T01	INDEX TAB	box	149	40	39	228	14,369.08	89	47	35	151	9,529.61	116	45	41	202	12,748.22	57	35	35	127	8,014.97	708	63.11	44,683.88	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	127	15	17	159	20,173.92	5	2	2	9	1,141.92	17	0	2	19	2,410.72	7	0	2	9	1,141.92	196	126.83	24,868.48	
114	44121716-MA-F01	MARKER, Fluorescent	set	222	102	54	378	16,117.92	116	167	59	282	12,024.48	113	102	54	269	11,470.16	114	107	60	281	11,981.84	1210	42.64	51,594.40	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	170	126	122	418	6,520.80	129	119	117	365	5,694.00	144	127	122	393	6,130.80	81	74	72	227	3,541.20	1403	15.60	21,886.80	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	239	99	27	365	5,694.00	43	92	22	157	2,449.20	93	90	77	260	4,056.00	40	82	12	134	2,090.40	916	15.60	14,289.60	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	157	29	9	195	3,042.00	25	88	8	121	1,887.60	75	33	78	186	2,901.60	15	18	8	41	639.60	543	15.60	8,470.80	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	637	511	504	1652	17,180.80	564	502	507	1573	16,359.20	574	522	504	1600	16,640.00	562	487	504	1553	16,151.20	6378	10.40	66,331.52	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	642	511	499	1652	17,180.80	559	497	497	1553	16,151.20	584	522	499	1615	16,796.00	562	487	499	1548	16,099.20	6368	10.40	66,227.20	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	473	308	358	1139	11,845.60	415	305	355	1075	11,380.00	438	308	358	1104	11,481.60	413	303	353	1069	11,117.60	4387	10.40	45,624.88	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	359	189	82	630	5,896.80	214	166	77	457	4,277.52	238	178	149	565	5,283.40	241	168	79	488	4,567.68	2140	9.36	20,030.40	
122	44122104-PC-G02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	360	191	89	640	15,308.80	213	165	74	452	10,811.84	254	179	148	581	13,897.52	216	164	73	453	10,835.76	2126	23.92	50,853.82	
123	44101603-PS-M02	PAPER SHREDDER	unit	10	0	0	10	56,992.00	0	0	0	0	0.00	0	2	0	2	11,398.40	0	0	0	0	0.00	12	5,699.20	68,390.40	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	9	0	0	9	83,678.40	1	0	0	1	9,297.60	0	2	0	2	18,595.20	0	0	0	0	0.00	12	9,297.60	111,571.20	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	132	27	57	216	8,965.60	71	28	55	154	6,406.40	96	30	55	181	7,529.60	76	28	55	159	6,614.40	710	41.60	29,536.00	
126	44121619-PS-M01	PENCIL SHARPENER	piece	62	15	0	77	16,416.40	5	1	0	6	1,279.20	8	15	0	23	4,993.60	5	1	0	6	1,279.20	112	213.20	23,878.40	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	47	13	0	60	9,734.40	5	0	1	6	973.44	8	21	0	29	4,704.96	0	0	0	0	0.00	95	162.24	15,432.80	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	93	80	65	238	65,266.74	82	90	60	232	63,621.36	83	80	50	213	58,410.99	57	30	30	117	32,084.91	800	274.23	219,384.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	10	0	0	10	1,653.60	0	0	0	0	0.00	2	0	0	2	330.72	2	0	0	2	330.72	14	165.36	2,315.04	
130	44121905-SF-F01	STAMP PAD, felt	piece	48	12	0	60	2,558.40	4	0	1	5	213.20	3	12	0	15	639.60	3	0	1	4	170.56	84	42.64	3,581.76	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	102	35	0	137	5,699.20	31	22	0	53	2,204.80	26	26	0	52	2,163.20	20	21	1	42	1,747.20	284	41.60	11,814.40	
132	44121615-ST-S01	STAPLER, standard type	piece	104	12	0	116	16,889.60	11	31	0	42	6,115.20	13	34	0	47	6,843.20	1	31	0	32	4,659.20	237	145.60	34,507.20	
133	44121615-ST-B01	STAPLER, heavy duty (blinder)	unit	27	0	0	27	25,777.44	0	0	0	0	0.00	3	5	0	8	7,637.76	0	0	0	0	0.00	35	954.72	33,415.76	
134	44121613-SR-P02	STAPLE REMOVER, pillar-type	piece	112	21	0	133	6,362.72	0	1	0	1	47.84	10	0	0	10	478.40	0	0	0	0	0.00	144	47.84	6,888.96	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	64	10	0	74	5,772.00	11	0	0	11	858.00	15	1	0	16	1,248.00	10	0	0	10	780.00	111	78.00	8,658.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	51	10	4	65	5,881.20	1	21	0	22	1,990.56	1	20	0	21	1,990.08	1	21	0	22	1,990.56	120	90.48	11,762.40	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	1	0	0	1	953.68	2	0	0	2	1,907.36	1	0	0	1	953.68	1	0	0	1	953.68	5	953.68	4,768.40	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,260.48	0	0	0	0	0.00	1	1,260.48	1,260.48	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,652.50	1	1,652.50	1,652.50	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	1	0	0	1	853.84	0	0	0	0	0.00	0	0	0	0	0.00	1	853.84	853.84	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	269	71	97	437	26,359.84	189	68	90	347	20,931.04	219	90	75	384	23,162.63	191	66	75	332	20,026.24	1500	60.32	90,480.00
147	14111514-NB-S02	STENO NOTEBOOK	piece	47	10	0	57	1,363.44	7	10	5	22	526.24	12	20	5	37	885.04	19	15	5	39	932.63	155	23.92	3,707.60
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	144	97	107	348	62,612.16	109	63	83	280	50,377.60	108	88	78	274	49,298.08	106	83	78	272	48,938.24	1174	179.92	213,226.00
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	236	199	198	633	133,638.96	229	210	210	649	137,016.63	228	188	198	614	129,627.68	241	190	209	648	136,805.76	2544	211.12	537,089.76
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	352	279	300	931	152,013.68	347	284	310	941	153,646.48	329	273	300	902	147,278.56	328	283	296	907	148,094.96	3681	163.28	601,033.68
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	2414	1984	1972	6370	1,179,214.40	2031	2022	2063	6116	1,132,193.92	2070	2067	2045	6182	1,144,411.84	2384	1963	1950	6322	1,170,328.64	24990	185.12	4,524,348.80
152	14111531-PP-R01	PAD PAPER, ruled	pad	37	10	30	77	2,722.72	32	10	12	54	1,909.44	32	12	12	56	1,980.16	32	12	32	76	2,687.36	263	35.36	9,298.08
153	14111503-PA-P01	PAPER, parchment	box	29	0	0	29	5,489.12	11	0	0	11	2,082.08	11	5	0	16	3,028.48	11	0	0	11	2,082.08	67	189.28	12,681.76
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	187	45	19	251	18,272.80	39	35	23	97	7,061.60	58	28	18	104	7,571.20	32	22	19	73	5,314.40	525	72.80	38,220.80
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	154	39	19	212	22,268.48	40	28	13	81	8,508.24	54	30	8	92	9,663.68	31	29	10	70	7,352.80	455	105.04	47,793.20
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	102	17	17	136	3,960.32	48	16	11	75	2,184.00	37	19	11	67	1,951.04	36	16	14	66	1,921.92	344	29.12	10,017.28
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	180	28	66	274	27,641.12	102	27	63	192	19,388.96	96	25	66	187	18,864.56	98	28	64	190	19,167.20	843	100.88	85,041.84
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	53131626-HS-S01	HAND SANITIZER	bottle	76	7	7	90	7,862.40	66	7	8	81	7,076.16	63	7	8	78	6,814.08	63	7	8	78	6,814.08	327	87.36	28,565.72
PESTICIDES OR PEST REPELLENTS																										
159	10191509-JN-A01	INSECTICIDE	can	27	0	0	27	6,963.84	7	7	6	20	5,158.40	11	10	6	27	6,963.84	7	7	6	20	5,158.40	94	257.92	24,244.48
PRINTED PUBLICATIONS																										
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	18	0	0	18	669.78	0	0	0	0	0.00	0	1	0	1	37.21	0	0	0	0	0.00	19	37.21	706.99
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	1	0	0	1	6,947.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,947.20	6,947.20
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	1	0	0	1	1,126.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,126.32	1,126.32
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	1	0	0	1	1,178.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,178.32	1,178.32
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	1	0	0	1	861.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	861.12	861.12
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	1	0	0	1	892.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	892.32	892.32
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	37	86	16	139	32,234.10	30	87	18	135	31,306.50	32	80	18	138	32,002.20	26	84	14	124	28,755.60	536	231.90	124,298.40
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	33	82	12	127	30,759.40	23	82	12	117	28,337.40	27	82	12	121	29,306.20	24	81	11	116	28,095.20	481	242.20	116,498.20
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	36	82	12	130	31,486.00	23	82	12	117	28,337.40	27	82	12	121	29,306.20	24	81	11	116	28,095.20	484	242.20	117,224.88
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	27	82	12	121	29,306.20	23	82	12	117	28,337.40	27	82	12	121	29,306.20	24	81	11	116	28,095.20	475	242.20	115,945.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	1	0	0	1	852.80	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,705.60	3	852.80	2,558.40
11	44103105-HP-T90	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	1	0	0	1	1,048.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,048.32	1,048.32
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	1	0	0	1	910.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	910.00	910.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	1	0	0	1	1,053.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,053.52	1,053.52
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	10	0	0	10	8,908.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	880.88	8,908.80
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	1	0	0	1	1,047.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,047.28	1,047.28
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	1	0	0	1	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	823.68	823.68
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	1	0	0	1	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	823.68	823.68
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	1	0	0	1	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	823.68	823.68
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	1	0	0	1	1,541.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,541.28	1,541.28
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	1	0	0	1	865.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	865.28	865.28
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	1	0	0	1	1,066.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,066.00	1,066.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	20	419.12	8,382.40
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	20	419.12	8,382.40
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.68	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.68	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.68	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S012516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,584.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,756.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	911	672	735	2318	34,770.00	795	770	735	2300	34,500.00	845	670	643	2158	32,370.00	695	620	635	1950	29,250.00	8726	15.00	130,890.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	45,000.00	45,000.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	42	0	2	44	4,400.00	2	0	2	4	400.00	2	0	2	4	400.00	2	0	2	4	400.00	56	100.00	5,600.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	28	15	5	48	3,840.00	11	15	0	26	2,080.00	12	15	0	27	2,160.00	9	15	0	24	1,920.00	125	80.00	10,000.00	
6	80141505-TS-006	PHOTO PAPER	pack	21	2	11	34	6,120.00	16	6	17	39	7,020.00	16	2	11	29	5,220.00	16	1	12	29	5,220.00	131	180.00	23,580.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	3	0	3	450.00	0	3	0	3	450.00	0	0	0	0	0.00	0	5	0	5	750.00	11	150.00	1,650.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	80	33	30	143	14,300.00	50	63	40	153	15,300.00	50	60	40	150	15,000.00	50	65	40	155	15,500.00	601	100.00	60,100.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	15	3	2	20	190,000.00	5	5	2	12	114,000.00	5	5	2	12	114,000.00	5	8	2	15	142,500.00	59	9,500.00	560,500.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	piece	4	0	0	4	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	450.00	1,800.00	
14	80141505-TS-014	MICROPHONE	unit	2	2	0	4	14,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,500.00	14,000.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	13	3	1	17	510.00	3	3	1	7	210.00	3	3	1	7	210.00	3	3	1	7	210.00	38	30.00	1,140.00	
17	80141505-TS-017	PLASTIC FASTENER	box	9	2	2	13	390.00	3	2	2	7	210.00	8	2	2	12	360.00	2	3	2	7	210.00	39	30.00	1,170.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	11	2	2	15	300,000.00	0	3	0	3	60,000.00	1	3	0	4	80,000.00	0	3	1	4	80,000.00	26	20,000.00	520,000.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	20	60.00	1,200.00	
20	80141505-TS-020	EXTENSION CORD	piece	12	2	0	14	7,000.00	5	0	0	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	19	500.00	9,500.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	680.00	0	0	0	0	0.00	1	680.00	680.00	
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-024	PUSH PIN	pack	3	50	0	53	3,180.00	1	52	0	53	3,180.00	3	50	0	53	3,180.00	3	50	0	53	3,180.00	212	60.00	12,720.00	
25	80141505-TS-025	DOOR MAT	piece	3	0	0	3	180.00	2	0	0	2	120.00	0	0	0	0	0.00	0	0	0	0	0.00	5	60.00	300.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	5	0	5	10	3,500.00	5	0	5	10	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	20	350.00	7,000.00
34	80141505-TS-034	MOBILE PHONE	unit	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	15,000.00
35	80141505-TS-035	COMPACT DISC	piece	10	10	10	30	2,850.00	10	10	10	30	2,850.00	10	10	10	30	2,850.00	10	10	10	30	2,850.00	120	95.00	11,400.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	4	0	0	4	54,000.00	4	0	0	4	54,000.00	0	3	0	3	40,500.00	0	0	0	0	0.00	11	13,500.00	148,500.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	1	1	0	2	17,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,500.00	17,000.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	2	0	0	2	2,000.00	1	0	0	1	1,000.00	1	0	0	1	1,000.00	1	0	0	1	1,000.00	5	1,000.00	5,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00	3,000.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	16,172,113.08
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	1,617,211.31
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	17,789,324.39
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Razon T. Damayan, CPA

Approved by:

EDGAR G. CUE

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept.	Q3	Q3 AMOUNT	Oct	Nov	Dec			

SEAN CAMELON A. LIGLIGEN
Property/Supply Officer

REXON T. DAMAYAN
Accountant / Budget Officer

EDGAR G. CUE
Head of Office/Agency

Date Prepared: _____

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hosS8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: MPSPC
Region: CAR
Address: BONTOC, MOUNTAIN PROVINCES

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: 8020000000
Organization Type: SUC
Contact Person: DR. EDGAR G. CUE
Position: SUC PRESIDENT III
E-mail: mposc_bacoffice@yahoo.com
Telephone/Mobile Nos: 9501413150

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	400	183	178	761	38,780.56	252	182	178	612	31,187.52	252	189	178	619	31,544.24	237	181	178	596	30,372.16	2588	50.96	131,884.48
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	67	24	24	115	51,906.40	44	25	26	95	42,879.20	45	25	24	94	42,427.84	43	26	24	93	41,976.48	397	451.36	179,189.92
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	50	8	9	67	2,369.12	21	8	9	38	1,343.68	20	8	9	37	1,308.32	22	8	9	39	1,379.04	181	35.36	6,400.16
4	60121413-CB-P02	CLEARBOOK, Legal size	box	122	11	16	149	5,733.52	29	11	13	53	2,039.44	43	11	13	67	2,578.16	59	11	13	83	3,193.84	352	38.48	13,544.96
5	60121534-ER-P01	ERASER, plastic/rubber	piece	137	23	35	195	1,825.20	28	11	23	62	580.32	35	23	31	89	833.04	28	13	21	62	580.32	408	9.36	3,818.88
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	336	167	179	682	17,732.00	209	98	100	407	10,882.00	185	142	90	417	10,842.00	219	88	90	397	10,322.00	1903	26.00	49,478.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	375	262	268	905	40,471.60	369	262	306	937	41,902.64	309	211	202	722	32,287.84	269	204	206	679	30,364.88	3243	44.72	145,026.96
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	363	211	226	800	45,760.00	327	224	222	773	44,215.60	312	209	227	748	42,785.60	307	211	224	742	42,442.40	3063	57.20	175,283.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	318	187	220	725	18,850.00	233	223	138	594	15,444.00	223	171	123	517	13,442.00	223	145	123	491	12,766.00	2327	26.00	60,502.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	398	216	216	830	37,117.60	302	231	209	742	33,182.24	302	166	209	677	30,275.44	302	345	209	856	38,280.32	3105	44.72	138,855.60
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	358	208	219	785	44,902.00	297	199	221	717	41,012.40	297	199	221	717	41,012.40	303	199	218	720	41,184.00	2939	57.20	168,110.80
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	230	110	110	450	11,700.00	132	120	120	372	9,672.00	134	120	120	374	9,724.00	137	120	120	377	9,802.00	1573	26.00	40,898.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	322	217	197	736	33,679.36	227	192	170	589	26,932.64	197	193	196	586	26,815.36	232	214	195	641	29,332.16	2552	45.76	116,779.52
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	296	177	162	635	36,322.00	258	228	228	714	40,840.80	268	228	218	714	40,840.80	277	222	192	691	39,525.20	2754	57.20	157,528.80
15	60121124-WR-P01	WRAPPING PAPER	pack	36	0	0	36	7,712.64	35	0	0	35	7,498.40	35	0	0	35	7,498.40	35	0	5	40	8,569.60	146	214.24	31,279.04
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	4	0	0	4	102,144.64	1	0	0	1	25,536.16	2	0	0	2	51,072.32	2	0	0	2	51,072.32	9	25,536.16	229,825.44
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	4	0	0	4	73,881.60	0	0	0	0	0.00	1	0	0	1	18,470.40	2	0	0	2	36,940.80	7	18,470.40	129,292.80
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	116	12	17	145	3,166.80	84	32	17	133	2,904.72	94	14	17	125	2,730.00	94	14	17	125	2,730.00	528	21.84	11,531.52
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	150	41	46	237	4,683.12	99	66	46	211	4,169.36	139	56	46	241	4,762.16	105	56	42	203	4,011.28	892	19.76	17,625.92
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	29	0	1	30	2,776.80	10	0	1	11	1,018.16	22	0	0	22	2,036.32	10	0	0	10	925.60	73	92.56	6,756.88
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	44	5	6	55	4,804.80	16	5	6	27	2,358.72	17	6	6	29	2,533.44	16	5	7	28	2,446.08	139	87.36	12,143.04

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	40	0	1	41	5,244.72	9	1	1	11	1,407.12	11	1	1	13	1,662.96	7	1	1	9	1,151.28	74	127.92	9,466.08	
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	28	1	1	30	717.60	2	1	1	4	95.68	2	1	1	4	95.68	2	1	1	4	95.68	42	23.92	1,094.04	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	30	3	4	37	1,654.64	5	3	4	12	536.64	5	3	4	12	536.64	5	3	4	12	536.64	73	44.72	3,264.56	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	28	0	0	28	1,008.00	2	0	0	2	72.00	2	0	3	5	180.00	2	0	0	2	72.00	37	36.00	1,332.00	
26	47131811-DE-B02	DETERGENT BAR	bar	51	1	0	52	486.72	1	1	1	3	28.08	1	1	3	28.08	1	1	1	3	28.08	61	9.36	570.96		
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	57	3	4	64	5,657.60	6	3	4	13	1,149.20	6	3	4	13	1,149.20	4	4	3	11	972.40	101	68.40	8,928.40	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	34	1	1	36	5,428.80	6	1	1	8	1,206.40	7	1	1	9	1,357.20	7	1	2	10	1,508.00	63	150.80	9,500.40	
29	47131601-DU-P01	DUST PAN	piece	33	0	1	34	1,591.20	2	0	1	3	140.40	5	0	0	5	234.00	4	0	0	4	187.20	46	46.80	2,152.80	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	101	1	0	102	13,790.40	2	0	0	2	270.40	2	0	0	2	270.40	2	0	0	2	270.40	108	135.20	14,601.60	
31	47131830-FC-A01	FURNITURE CLEANER	can	16	0	0	16	3,627.52	3	0	0	3	680.16	2	0	0	2	453.44	2	0	0	2	453.44	23	226.72	5,214.56	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	28	5	5	38	1,632.10	8	5	5	18	773.10	7	6	5	18	773.10	7	6	5	18	773.10	92	42.95	3,951.40	
33	47121804-MP-B01	MOP BUCKET	unit	4	0	0	4	9,152.00	0	0	0	0	0.00	0	1	0	1	2,288.00	0	0	0	0	0.00	5	2,288.00	11,440.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	32	0	0	32	4,293.12	0	0	0	0	0.00	0	1	0	1	134.16	0	0	0	0	0.00	33	134.16	4,427.28	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	35	0	0	35	3,991.40	2	0	0	2	228.08	2	0	0	2	228.08	2	0	0	2	228.08	41	134.04	5,675.64	
36	47131501-RG-C01	RAGS	kilo	61	1	0	62	3,546.40	9	1	0	10	572.00	9	1	3	13	743.60	8	3	0	11	629.20	96	57.20	5,491.36	
37	47131602-SC-N01	SCOURING PAD	pack	15	3	3	21	1,878.24	6	5	5	16	1,431.04	4	3	3	10	894.40	4	3	3	10	894.40	57	89.44	5,098.00	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	77	4	5	86	11,180.00	21	7	7	35	4,550.00	21	5	5	31	4,030.00	20	6	5	31	4,030.00	183	130.00	23,790.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	27	4	5	36	2,134.08	21	4	5	30	1,778.40	26	4	5	35	2,074.80	18	4	3	25	1,482.00	126	59.28	7,469.28	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	23	14	6	43	3,980.08	17	5	5	27	2,499.12	19	4	5	28	2,591.68	21	6	5	32	2,961.92	130	92.56	12,032.80	
41	47121702-WB-P01	WASTEBASKET	piece	59	0	0	59	2,577.12	8	4	0	12	524.16	3	1	0	4	174.72	3	0	1	4	174.72	79	43.68	3,450.72	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	34	31	4	69	2,152.80	8	9	4	21	655.20	14	33	4	51	1,591.20	9	4	1	14	436.80	155	31.20	4,836.00	
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	15	0	0	15	72,056.40	2	0	0	2	9,607.52	1	0	0	1	4,803.76	0	0	0	0	0.00	18	4,803.76	86,467.68	
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	35	29	20	84	4,368.00	24	13	21	58	3,016.00	28	32	10	70	3,640.00	13	5	10	28	1,456.00	240	52.00	12,480.00	
FILMS																											
45	13111203-AC-F01	ACETATE	roll	3	3	0	6	6,289.92	3	0	0	3	3,144.96	3	0	0	3	3,144.96	3	0	0	3	3,144.96	15	1,048.32	15,724.80	
46	13111201-CF-P02	CARBON FILM, Legal size	box	6	2	0	8	2,055.04	6	0	0	6	1,541.28	7	0	0	7	1,798.16	7	0	1	8	2,055.04	29	256.88	7,449.52	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,398.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,398.80	1,398.80	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	1	0	0	1	5,613.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,613.25	5,613.25	
FLAG OR ACCESSORIES																											
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	8	5	0	13	3,702.92	8	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	284.64	3,702.92	
FURNITURE AND FURNISHINGS																											
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	2	0	0	2	2,697.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,348.88	2,697.76	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	10	0	10	13,800.80	0	0	0	0	0.00	0	10	0	10	13,800.80	0	1	0	1	1,380.08	21	1,380.08	28,981.68	
55	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	5	5	0	10	11,096.80	0	0	0	0	0.00	0	5	0	5	5,548.40	0	0	0	0	0.00	15	1,109.68	16,645.28	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	5	0	10	10,067.20	0	0	0	0	0.00	0	5	0	5	5,033.60	0	0	0	0	0.00	15	1,006.72	15,100.80	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	1	10	0	11	10,055.76	0	0	0	0	0.00	1	10	0	11	10,055.76	0	0	0	0	0.00	22	914.16	20,111.52	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-DSK003	DESKTOP, for Basic Users	unit	2	0	0	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	24,793.60	49,587.20	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
59	4321507-DSK001	DESKTOP, for Mid-Range Users	unit	13	0	0	13	551,075.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	42,390.40	551,075.20
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	81	15	4	100	301,808.00	25	20	0	45	135,813.60	22	15	0	37	111,668.96	8	25	2	35	105,632.80	217	3,018.08	654,923.36
61	43202010-FD-U04	FLASH DRIVE	piece	278	174	162	614	137,928.96	219	174	162	555	124,675.20	229	122	158	509	114,341.76	201	172	159	532	119,508.48	2210	224.64	496,454.40
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	2	0	0	2	84,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	42,380.00	84,760.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	5	2	0	7	327,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	46,800.00	327,600.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	78	28	13	119	20,172.88	60	25	0	85	14,409.20	50	20	0	70	11,866.40	50	20	0	70	11,866.40	344	169.52	58,314.88
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	1	0	0	1	33,015.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,015.84	33,015.84
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	1	0	0	1	11,014.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	11,014.64	11,014.64
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	5	0	0	5	115,315.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	23,063.04	115,315.20
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	77	11	11	99	7,004.28	23	3	10	36	2,545.92	35	4	10	49	3,465.28	25	2	21	48	3,394.56	232	70.72	16,407.04
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	72	19	26	117	2,638.35	33	16	24	73	1,646.15	41	15	23	79	1,781.45	35	16	24	75	1,691.25	344	22.55	7,757.70
72	31151804-SW-S01	STAPLE WIRE, standard	box	262	72	83	417	9,907.92	57	43	53	153	3,635.28	99	154	82	335	7,959.60	71	50	57	178	4,229.28	1083	23.76	25,732.08
73	31201502-TA-E01	TAPE, electrical	roll	55	9	14	78	1,517.10	11	4	9	24	466.80	16	9	14	39	758.55	14	7	12	33	641.85	174	19.45	3,384.30
74	31201503-TA-M01	TAPE, masking, 24mm	roll	127	30	55	212	13,118.56	48	20	39	107	6,621.16	62	32	51	145	8,972.60	51	20	39	110	6,806.80	574	61.88	35,519.12
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	120	14	55	189	22,899.24	23	13	13	49	5,936.84	37	22	26	85	10,298.60	51	20	44	115	13,833.40	438	121.16	53,068.08
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	268	31	30	329	9,922.64	56	22	21	99	2,985.84	58	22	21	101	3,046.16	56	22	21	99	2,985.84	628	30.16	18,940.48
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	258	89	90	437	4,999.28	168	92	90	370	4,232.80	193	97	83	373	4,267.12	189	91	94	374	4,278.56	1554	11.44	17,777.76
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	130	23	22	175	4,186.00	48	22	18	88	2,104.96	67	28	22	117	2,798.64	52	21	18	91	2,176.72	471	23.92	11,286.12
79	31151507-TW-P01	TWINE, plastic	roll	24	5	0	29	2,050.88	0	0	0	0	0.00	0	5	0	5	353.60	3	0	0	3	212.16	37	70.72	2,616.64
MEASURING AND OBSERVING AND TESTING EQUIPMENT ²																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	145	0	0	145	3,016.00	2	0	0	2	41.60	3	70	3	76	1,580.80	21	0	0	21	436.80	244	20.80	5,075.20
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	50	1	0	51	816.00	10	5	0	15	240.00	11	1	0	12	192.00	17	1	0	18	288.00	96	16.00	1,536.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	13	0	0	13	131,360.32	0	2	0	2	20,209.28	0	2	0	2	20,209.28	0	0	0	0	0.00	17	10,104.64	171,778.88
83	44101807-CA-C01	CALCULATOR, Compact	unit	51	3	0	54	15,500.16	0	5	0	5	1,435.20	0	5	3	8	2,296.32	1	0	0	1	287.04	68	287.04	19,548.72
84	44121710-CH-W01	CHALK, white enamel	box	62	7	17	86	2,835.42	22	7	17	46	1,516.62	22	37	17	76	2,505.72	25	7	17	49	1,615.53	257	32.97	8,473.29
85	44122105-BF-C01	CLIP, backfold, 19mm	box	244	131	90	465	4,352.40	205	124	89	418	3,912.48	203	109	89	401	3,753.36	213	106	84	403	3,772.08	1687	9.36	15,790.32
86	44122105-BF-C02	CLIP, backfold, 25mm	box	246	136	95	477	7,441.20	227	119	94	440	6,864.00	214	114	92	420	6,552.00	214	111	89	414	6,498.40	1751	15.60	27,315.60
87	44122105-BF-C03	CLIP, backfold, 32mm	box	246	136	112	494	13,357.76	222	97	89	408	11,032.32	211	94	91	396	10,707.84	211	91	86	388	10,491.52	1686	27.04	45,589.44
88	44122105-BF-C04	CLIP, backfold, 50mm	box	201	94	110	405	24,429.60	152	72	89	313	18,880.16	139	87	89	315	19,000.80	192	77	87	356	21,473.92	1389	60.32	83,704.48
89	44121801-CT-R02	CORRECTION TAPE	piece	384	261	238	883	10,180.99	345	190	236	771	8,889.63	274	272	238	784	9,039.52	260	257	228	745	8,589.85	3183	11.53	36,699.99
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	99	2	10	111	3,520.92	30	13	10	53	1,681.16	30	15	10	55	1,744.60	46	15	10	71	2,252.12	290	31.72	9,198.00
91	44111515-DF-B01	DATA FILE BOX	piece	227	9	34	270	20,844.00	20	32	14	66	5,095.20	23	27	12	62	4,786.40	15	29	14	58	4,477.60	456	77.20	35,203.76
92	44122011-DF-F01	DATA FOLDER	piece	298	37	42	377	25,877.28	78	37	42	157	10,776.48	63	37	47	147	10,090.08	68	37	42	147	10,090.08	828	68.64	56,833.92
93	44103202-DS-M01	DATER STAMP	piece	32	10	0	42	19,730.76	0	5	1	6	2,818.68	0	6	0	6	2,818.68	0	11	1	12	5,637.36	66	469.78	31,005.48
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	17	0	1	18	15,125.76	2	0	1	3	2,520.96	3	0	0	3	2,520.96	2	0	0	2	1,680.64	26	840.32	21,948.32
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	65	3	1	69	74,415.12	18	2	2	22	23,726.56	18	2	1	21	22,648.08	18	2	1	21	22,648.08	133	1,078.48	143,437.84
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	78	26	5	109	149,861.92	33	26	2	61	83,867.68	20	25	26	71	97,615.48	32	25	1	58	79,743.04	299	1,374.88	411,089.12
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	102	23	3	128	3,902.72	85	3	23	111	3,384.39	85	3	23	111	3,384.39	85	3	23	111	3,384.39	461	30.49	14,055.89
98	44121506-EN-M02	ENVELOPE, Mailing	box	21	0	0	21	9,806.16	3	0	0	3	1,400.08	2	3	0	5	2,334.80	4	0	0	4	1,867.84	33	466.96	15,409.68
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	19	0	0	19	10,038.08	1	0	0	1	528.32	0	0	0	0	0.00	0	0	0	0	0.00	20	528.32	10,566.40
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	110	50	0	160	1,972.80	50	30	0	80	986.40	64	50	0	114	1,405.62	55	30	0	85	1,048.05	439	12.33	5,412.87

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
101	44122118-FA-P01	FASTENER	box	123	41	38	202	19,117.28	84	41	36	161	15,237.04	86	41	39	166	15,710.24	82	41	36	159	15,047.76	668	94.64	65,112.12	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	175	20	30	225	19,170.00	75	0	30	105	8,946.00	35	0	30	65	5,538.00	45	0	10	55	4,686.00	450	85.20	38,340.00	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	81	1	11	93	2,127.84	81	1	11	93	2,127.84	86	1	11	98	2,242.24	16	1	11	28	640.64	312	22.88	7,138.56	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	215	16	12	243	6,318.00	41	1	12	54	1,404.00	40	1	12	53	1,378.00	40	1	12	53	1,378.00	403	26.00	10,478.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	51	0	0	51	14,851.20	5	0	0	5	1,456.00	5	0	0	5	1,456.00	5	0	0	5	1,456.00	66	291.20	19,219.20	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	83	52	1	136	42,007.68	10	32	1	43	13,281.84	9	32	1	42	12,972.96	19	32	1	52	16,061.76	273	308.88	84,324.24	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	91	0	0	91	17,066.14	5	0	0	5	937.70	5	0	0	5	937.70	5	0	0	5	937.70	106	187.54	19,679.14	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	132	50	2	184	43,896.88	29	20	7	56	13,359.92	93	45	2	140	33,399.80	43	49	2	94	22,425.58	474	238.57	113,082.18	
109	44122027-FO-P01	FOLDER, pressboard	box	32	5	0	37	35,247.68	8	2	0	10	9,526.40	7	0	0	7	6,668.48	8	0	0	8	7,621.12	62	952.64	59,063.68	
110	44122011-FO-T03	FOLDER with tab, A4	pack	40	0	0	40	15,558.40	2	0	0	2	777.92	52	0	0	52	20,225.92	2	0	0	2	777.92	96	388.96	37,340.16	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	68	15	10	93	39,751.92	22	0	0	22	9,403.68	18	0	0	18	7,693.92	8	0	0	8	3,419.52	141	427.44	60,269.04	
112	44122008-IT-T01	INDEX TAB	box	149	40	39	228	14,389.08	89	47	35	151	9,529.61	116	45	41	202	12,748.22	57	35	35	127	8,014.97	708	63.11	44,681.88	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	127	15	17	159	20,173.92	5	2	2	9	1,141.92	17	0	2	19	2,410.72	7	0	2	9	1,141.92	196	126.88	24,888.48	
114	44121716-MA-F01	MARKER, Fluorescent	set	222	102	54	378	16,117.92	116	107	59	282	12,024.48	113	102	54	269	11,470.16	114	107	60	281	11,981.84	1210	42.64	51,594.40	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	170	126	122	418	6,520.80	129	119	117	365	5,694.00	144	127	122	393	6,130.80	81	74	72	227	3,541.20	1403	15.60	21,886.80	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	239	99	27	365	5,694.00	43	92	22	157	2,449.20	93	90	77	260	4,056.00	40	82	12	134	2,090.40	916	15.60	14,269.60	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	157	29	9	195	3,042.00	25	88	8	121	1,687.60	75	33	78	186	2,901.60	15	18	8	41	639.60	543	15.60	8,470.80	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	637	511	504	1652	17,180.80	564	502	507	1573	16,359.20	574	522	504	1600	16,640.00	562	487	504	1553	16,151.20	6378	10.40	66,331.70	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	642	511	499	1652	17,180.80	559	497	497	1553	16,151.20	594	522	499	1615	16,796.00	562	487	499	1548	16,099.20	6368	10.40	66,227.70	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	473	308	358	1139	11,845.60	415	305	355	1075	11,180.00	438	308	358	1104	11,481.60	413	303	353	1069	11,117.60	4387	10.40	45,624.80	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	359	189	82	630	5,896.80	214	166	77	457	4,277.52	238	178	149	565	5,268.40	241	168	79	488	4,567.68	2140	9.36	20,030.40	
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	360	191	89	640	15,308.80	213	165	74	452	10,811.84	254	179	148	581	13,897.52	216	164	73	453	10,835.76	2126	23.92	50,853.92	
123	44101603-PS-M02	PAPER SHREDDER	unit	10	0	0	10	56,992.00	0	0	0	0	0.00	0	2	0	2	11,398.40	0	0	0	0	0.00	12	5,699.20	68,390.40	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	9	0	0	9	83,678.40	1	0	0	1	9,297.60	0	2	0	2	18,595.20	0	0	0	0	0.00	12	9,297.60	111,571.20	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	132	27	57	216	8,985.60	71	28	55	154	6,406.40	96	30	55	181	7,529.60	76	28	55	159	6,614.40	710	41.60	29,536.00	
126	44121619-PS-M01	PENCIL SHARPENER	piece	62	15	0	77	16,416.40	5	1	0	6	1,279.20	8	15	0	23	4,903.60	5	1	0	6	1,279.20	112	213.20	23,878.40	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	47	13	0	60	9,734.40	5	0	1	6	973.44	8	21	0	29	4,704.96	0	0	0	0	0.00	95	162.24	15,412.80	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	93	80	65	238	65,266.74	82	90	60	232	63,621.36	83	80	50	213	58,410.99	57	30	30	117	32,084.91	800	274.23	219,396.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	10	0	0	10	1,653.60	0	0	0	0	0.00	2	0	0	2	330.72	2	0	0	2	330.72	14	165.36	2,315.04	
130	44121905-SP-F01	STAMP PAD, felt	piece	48	12	0	60	2,558.40	4	0	1	5	213.20	3	12	0	15	639.60	3	0	1	4	170.56	84	42.64	3,581.76	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	102	35	0	137	5,699.20	31	22	0	53	2,204.80	26	26	0	52	2,163.20	20	21	1	42	1,747.20	284	41.60	11,814.40	
132	44121615-ST-S01	STAPLER, standard type	piece	104	12	0	116	16,889.60	11	31	0	42	6,115.20	13	34	0	47	6,843.20	1	31	0	32	4,659.20	237	145.60	34,507.20	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	27	0	0	27	25,777.44	0	0	0	0	0.00	3	5	0	8	7,637.76	0	0	0	0	0.00	35	954.72	33,415.20	
134	44121613-SR-P02	STAPLE REMOVER, pillar-type	piece	112	21	0	133	6,362.72	0	1	0	1	47.84	10	0	0	10	478.40	0	0	0	0	0.00	144	47.84	6,888.96	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	64	10	0	74	5,772.00	11	0	0	11	858.00	15	1	0	16	1,248.00	10	0	0	10	780.00	111	78.00	8,658.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	51	10	4	65	5,881.20	1	21	0	22	1,990.56	1	20	0	21	1,900.08	1	21	0	22	1,990.56	130	90.48	11,762.40	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	1	0	0	1	953.68	2	0	0	2	1,907.36	1	0	0	1	953.68	1	0	0	1	953.68	5	953.68	4,768.40	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,260.48	0	0	0	0	0.00	1	1,260.48	1,260.48	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,652.56	1	1,652.56	1,652.56	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	1	0	0	1	853.84	0	0	0	0	0.00	0	0	0	0	0.00	1	853.84	853.84	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	2	0	0																					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	269	71	97	437	26,359.84	189	68	90	347	20,931.04	219	90	75	384	23,162.63	191	66	75	332	20,026.24	1500	60.32	90,480.00	
147	14111514-NB-S02	STENO NOTEBOOK	piece	47	10	0	57	1,363.44	7	10	5	22	526.24	12	20	5	37	885.04	19	15	5	39	932.68	155	23.92	3,707.68	
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	144	97	107	348	62,612.16	109	68	83	280	50,377.60	108	88	78	274	49,298.08	106	60	78	272	48,938.24	1174	179.92	211,226.00	
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	236	199	198	633	133,638.96	229	210	210	649	137,016.88	228	188	198	614	129,627.68	241	198	209	648	136,805.76	2544	211.12	537,009.79	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	352	279	300	931	152,013.68	347	284	310	941	153,646.48	329	273	300	902	147,278.56	328	283	296	907	148,094.96	3681	163.28	601,033.68	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	2414	1984	1972	6370	1,179,214.40	2031	2022	2063	6116	1,132,193.92	2070	2067	2045	6182	1,144,411.84	2384	1968	1950	6322	1,170,328.64	24990	185.12	4,626,148.80	
152	14111531-PP-R01	PAD PAPER, ruled	pad	37	10	30	77	2,722.72	32	10	12	54	1,909.44	32	12	12	56	1,980.16	32	12	32	76	2,687.36	263	35.36	9,299.68	
153	14111503-PA-P01	PAPER, parchment	box	29	0	0	29	5,489.12	11	0	0	11	2,082.08	11	5	0	16	3,028.48	11	0	0	11	2,082.08	67	189.28	12,681.76	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	187	45	19	251	18,272.80	39	35	23	97	7,061.60	58	28	18	104	7,571.20	32	22	19	73	5,314.40	525	72.80	38,220.00	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	154	39	19	212	22,268.48	40	28	13	81	8,508.24	54	30	8	92	9,663.68	31	29	10	70	7,352.80	455	105.04	47,793.12	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	102	17	17	136	3,960.32	48	16	11	75	2,184.00	37	19	11	67	1,951.04	36	16	14	66	1,921.92	344	29.12	10,017.28	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	180	28	66	274	27,641.12	102	27	63	192	19,368.96	96	25	66	187	18,864.56	98	28	64	190	19,167.20	843	100.88	85,041.84	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	76	7	7	90	7,862.40	66	7	8	81	7,076.16	63	7	8	78	6,814.08	63	7	8	78	6,814.08	327	87.36	28,566.72	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	27	0	0	27	6,963.84	7	7	6	20	5,198.40	11	10	6	27	6,963.84	7	7	6	20	5,198.40	94	257.92	24,244.48	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	18	0	0	18	669.78	0	0	0	0	0.00	0	1	0	1	37.21	0	0	0	0	0.00	19	37.21	706.99	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103105-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	1	0	0	1	6,947.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,947.20	6,947.20	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	1	0	0	1	1,126.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,126.32	1,126.32	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	1	0	0	1	1,178.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,178.32	1,178.32	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	1	0	0	1	861.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	861.12	861.12	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	1	0	0	1	892.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	892.32	892.32	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	37	86	16	139	32,234.10	30	87	18	135	31,306.50	32	88	18	138	32,002.20	26	84	14	124	28,755.60	536	231.90	124,298.40	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	33	82	12	127	30,789.40	23	82	12	117	28,337.40	27	82	12	121	29,306.20	24	81	11	116	28,095.20	481	242.20	116,498.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	36	82	12	130	31,486.00	23	82	12	117	28,337.40	27	82	12	121	29,306.20	24	81	11	116	28,095.20	484	242.20	117,224.80	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	27	82	12	121	29,306.20	23	82	12	117	28,337.40	27	82	12	121	29,306.20	24	81	11	116	28,095.20	475	242.20	115,045.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	1	0	0	1	852.80	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,705.60	3	852.80	2,558.40	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	1	0	0	1	1,048.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,048.32	1,048.32	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	1	0	0	1	910.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	910.00	910.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	1	0	0	1	1,053.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,053.52	1,053.52	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	10	0	0	10	8,808.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	880.88	8,808.80	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	1	0	0	1	1,047.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,047.28	1,047.28	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	1	0	0	1	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	823.68	823.68	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	1	0	0	1	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	823.68	823.68	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	1	0	0	1	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	823.68	823.68	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	1	0	0	1	1,541.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,541.28	1,541.28	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	1	0	0	1	865.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	865.28	865.28	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	1	0	0	1	1,066.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,066.00	1,066.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	20	419.12	8,382.40
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	5	0	0	5	2,095.60	20	419.12	8,382.40
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.68	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.68	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.68	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00	
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00	
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00	
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00	
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00	
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00	
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00	
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00	
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00	
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00	
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00	
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00	
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00	
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00	
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00	
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00	
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00	
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	911	672	735	2318	34,770.00	795	770	735	2300	34,500.00	845	670	643	2158	32,370.00	695	620	635	1950	29,250.00	8726	15.00	130,890.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	45,000.00	45,000.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	42	0	2	44	4,400.00	2	0	2	4	400.00	2	0	2	4	400.00	2	0	2	4	400.00	56	100.00	5,600.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	28	15	5	48	3,840.00	11	15	0	26	2,080.00	12	15	0	27	2,160.00	9	15	0	24	1,920.00	125	80.00	10,000.00
6	80141505-TS-006	PHOTO PAPER	pack	21	2	11	34	6,120.00	16	6	17	39	7,020.00	16	2	11	29	5,220.00	16	1	12	29	5,220.00	131	180.00	23,580.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	3	0	3	450.00	0	3	0	3	450.00	0	0	0	0	0.00	0	5	0	5	750.00	11	150.00	1,650.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	80	33	30	143	14,300.00	50	63	40	153	15,300.00	50	60	40	150	15,000.00	50	65	40	155	15,500.00	601	100.00	60,100.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	15	3	2	20	190,000.00	5	5	2	12	114,000.00	5	5	2	12	114,000.00	5	8	2	15	142,500.00	59	9,500.00	560,500.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	4	0	0	4	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	450.00	1,800.00
14	80141505-TS-014	MICROPHONE	unit	2	2	0	4	14,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,500.00	14,000.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	13	3	1	17	510.00	3	3	1	7	210.00	3	3	1	7	210.00	3	3	1	7	210.00	38	30.00	1,140.00
17	80141505-TS-017	PLASTIC FASTENER	box	9	2	2	13	390.00	3	2	2	7	210.00	8	2	2	12	360.00	2	3	2	7	210.00	39	30.00	1,170.00
18	80141505-TS-018	STEEL FILING CABINET	piece	11	2	2	15	300,000.00	0	3	0	3	60,000.00	1	3	0	4	80,000.00	0	3	1	4	80,000.00	26	20,000.00	520,000.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	20	60.00	1,200.00
20	80141505-TS-020	EXTENSION CORD	piece	12	2	0	14	7,000.00	5	0	0	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	19	500.00	9,500.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	680.00	0	0	0	0	0.00	1	680.00	680.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	3	50	0	53	3,180.00	1	52	0	53	3,180.00	3	50	0	53	3,180.00	3	50	0	53	3,180.00	212	60.00	12,720.00
25	80141505-TS-025	DOOR MAT	piece	3	0	0	3	180.00	2	0	0	2	120.00	0	0	0	0	0.00	0	0	0	0	0.00	5	60.00	300.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	RADLOCK	piece	5	0	5	10	3,500.00	5	0	5	10	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	20	350.00	7,000.00
34	80141505-TS-034	MOBILE PHONE	unit	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	15,000.00
35	80141505-TS-035	COMPACT DISC	piece	10	10	10	30	2,850.00	10	10	10	30	2,850.00	10	10	10	30	2,850.00	10	10	10	30	2,850.00	120	95.00	11,400.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	4	0	0	4	54,000.00	4	0	0	4	54,000.00	0	3	0	3	40,500.00	0	0	0	0	0.00	11	13,500.00	148,500.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	1	1	0	2	17,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,500.00	17,000.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	2	0	0	2	2,000.00	1	0	0	1	1,000.00	1	0	0	1	1,000.00	1	0	0	1	1,000.00	5	1,000.00	5,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00	3,000.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	16,222,183.88
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	1,662,212.81
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	17,734,124.39
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Ramon T. Damayan, CPA

Approved by:

EDGAR G. CUE

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
<u>SEAN CAMELON A. LIGLIGEN</u> Property/Supply Officer		<u>REXON T. DAMAYAN</u> Accountant / Budget Officer									<u>EDGAR G. CUE</u> Head of Office/Agency													

Date Prepared: _____

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
2.0 All information must be provided accurately.
3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/noa58> (Please copy the link and paste in your browser)
5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954428 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
Department/Bureau/Office: MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Region: CORDILLERA ADMINISTRATIVE REGION
Address: BONTOC, MOUNTAIN PROVINCE

Agency Code/UACS: 2616
Organization Type: SUC

Contact Person: DR. EDGAR G. CUE
Position: SUC PRESIDENT III
E-mail: edgar.g.cue@ps-philgeps.gov.ph
Telephone/Mobile Nos: 09501413150

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	56101519	Tables	unit	12	0	0	12	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	15,000.00	180,000.00
2	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	750.00	18,000.00
3	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	750.00	18,000.00
4	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	750.00	18,000.00
5	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	750.00	18,000.00
6	44122022	Folder binding accessories	pack	106	1	0	107	26,750.00	56	0	0	56	14,000.00	56	1	0	57	14,250.00	56	0	0	56	14,000.00	276	250.00	69,000.00
7	44121904	ink refills	blt	8	4	4	16	19,200.00	2	2	5	9	10,800.00	2	2	2	6	7,200.00	3	3	3	9	10,800.00	40	1,200.00	48,000.00
8	44121904	ink refills	blt	4	1	4	9	8,550.00	0	3	1	4	3,800.00	3	1	1	5	4,750.00	3	3	1	7	6,650.00	23	950.00	23,750.00
9	44121904	ink refills	blt	5	1	3	9	8,550.00	0	2	1	3	2,850.00	3	1	1	5	4,750.00	3	3	1	7	6,650.00	24	950.00	22,800.00
10	44121904	ink refills	blt	4	1	3	8	7,600.00	0	2	1	3	2,850.00	3	1	1	5	4,750.00	3	3	1	7	6,650.00	23	950.00	21,850.00
11	44121904	ink refills	blt	143	6	41	190	228,000.00	49	57	43	149	178,800.00	87	7	10	104	124,800.00	24	34	27	85	102,000.00	528	1,200.00	633,600.00
12	44121904	ink refills	blt	83	3	37	123	116,850.00	27	26	35	88	83,600.00	45	7	5	57	54,150.00	12	19	20	51	48,450.00	319	950.00	303,050.00
13	44121904	ink refills	blt	83	3	37	123	116,850.00	27	26	35	88	83,600.00	45	7	5	57	54,150.00	12	19	20	51	48,450.00	319	950.00	303,050.00
14	44121904	ink refills	blt	83	3	37	123	116,850.00	27	26	35	88	83,600.00	45	6	5	56	53,200.00	12	19	20	51	48,450.00	318	950.00	302,100.00
15	44121904	ink refills	blt	80	5	5	90	58,500.00	10	55	5	70	45,500.00	39	4	4	67	43,500.00	9	34	2	45	29,250.00	272	650.00	176,800.00
16	44121904	ink refills	blt	24	2	1	27	17,550.00	3	22	2	27	17,550.00	24	1	1	26	16,900.00	4	11	1	16	10,400.00	96	650.00	62,400.00
17	44121904	ink refills	blt	24	2	1	27	17,550.00	3	22	2	27	17,550.00	24	1	1	26	16,900.00	4	11	1	16	10,400.00	96	650.00	62,400.00
18	44121904	ink refills	blt	24	2	1	27	17,550.00	3	22	2	27	17,550.00	25	2	2	29	18,650.00	4	11	1	16	10,400.00	99	650.00	64,350.00
19	44121904	ink refills	set	1	0	0	1	4,100.00	0	0	1	1	4,100.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,100.00	8,200.00
20	44121904	ink refills	blt	32	1	31	64	76,800.00	22	11	31	64	76,800.00	32	1	1	34	40,800.00	2	11	20	33	39,600.00	195	1,200.00	234,000.00
21	44121904	ink refills	blt	22	1	31	54	51,300.00	17	6	30	53	50,350.00	22	1	0	23	21,850.00	2	6	15	23	21,850.00	153	950.00	145,350.00
22	44121904	ink refills	blt	22	1	31	54	51,300.00	17	6	30	53	50,350.00	22	1	0	23	21,850.00	2	6	15	23	21,850.00	153	950.00	145,350.00
23	44121904	ink refills	blt	22	1	31	54	51,300.00	17	6	30	53	50,350.00	22	1	0	23	21,850.00	2	6	15	23	21,850.00	153	950.00	145,350.00
24	14100000	Paper materials	piece	25	0	0	25	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	6.00	150.00
25	14100000	Paper materials	piece	25	0	0	25	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	8.00	200.00
26	14111506	Computer printout paper	ream	5	0	0	5	4,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	980.00	4,900.00
27	44103505	Binding combs or strips	piece	25	0	0	25	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	6.00	150.00
28	44103505	Binding combs or strips	piece	25	0	0	25	125.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	5.00	125.00
29	43212100	Computer printers	unit	6	0	0	6	270,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	45,000.00	270,000.00
30	44101716	Hole punching units	unit	2	0	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,500.00	3,000.00
31	44103502	Binding covers	pack	1	0	0	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	450.00	450.00
32	44103502	Binding covers	pack	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	500.00	1,000.00
33	44103112	Printer ribbon	Cart	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	60	200.00	12,000.00
34	44103112	Printer ribbon	Cart	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	60	200.00	12,000.00
35	44122000	Folders and binders and indexes	unit	32	12	12	56	42,000.00	12	12	12	36	27,000.00	12	12	12	36	27,000.00	10	10	9	29	21,750.00	157	750.00	117,750.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
36	441.22000	Folders and binders and indexes	piece	295	0	0	295	153,400.00	105	0	0	105	54,600.00	85	0	0	85	44,200.00	55	0	0	55	28,600.00	540	520.00	280,800.00
37	471.31001	Floor cleaners	unit	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
38	56101.702	Filing cabinets or accessories	unit	3	0	1	4	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	15,000.00	60,000.00
39	441031.27	Photocopier toner	unit	3	0	0	3	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	10,000.00	30,000.00
40	441031.27	Photocopier toner	Cart	2	0	0	2	22,000.00	0	0	0	0	0.00	1	0	0	1	11,000.00	1	0	0	1	11,000.00	4	11,000.00	44,000.00
41	441031.27	Photocopier toner	Cart	1	0	0	1	18,000.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
42	441031.27	Photocopier toner	Cart	1	0	0	1	18,000.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
43	441031.27	Photocopier toner	Cart	1	0	0	1	18,000.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
44	441031.27	Photocopier toner	Cart	1	0	0	1	13,000.00	1	0	0	1	13,000.00	1	0	0	1	13,000.00	1	0	0	1	13,000.00	4	13000.00	52,000.00
45	441031.27	Photocopier toner	Cart	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	4	16000.00	64,000.00
46	441031.27	Photocopier toner	Cart	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	4	16000.00	64,000.00
47	441031.27	Photocopier toner	Cart	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	4	16000.00	64,000.00
48	441031.27	Photocopier toner	Cart	3	0	0	3	34,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	11,500.00	34,500.00
49	441031.27	Photocopier toner	Cart	3	0	0	3	50,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,800.00	50,400.00
50	441031.27	Photocopier toner	Cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	22,000.00	1	0	0	1	11,000.00	3	11,000.00	33,000.00
51	441031.27	Photocopier toner	set	2	0	0	2	130,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	65,000.00	130,000.00
52	441031.27	Photocopier toner	bit	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	36,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
53	441031.27	Photocopier toner	bit	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	36,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
54	441031.27	Photocopier toner	bit	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	36,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
55	441031.27	Photocopier toner	bit	14	2	2	18	135,000.00	11	2	1	14	105,000.00	6	1	2	9	67,500.00	6	1	1	8	60,000.00	49	7,500.00	367,500.00
56	40101.701	Air conditioners	unit	2	0	0	2	19,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,500.00	19,000.00
57	441031.27	Photocopier toner	cart	100	0	0	100	169,000.00	0	0	0	0	0.00	0	100	0	100	169,000.00	0	0	0	0	0.00	200	1,690.00	338,000.00
58	441031.27	Photocopier toner	cart	50	0	0	50	145,000.00	0	0	0	0	0.00	0	50	0	50	145,000.00	0	0	0	0	0.00	100	2,900.00	290,000.00
59	441031.27	Photocopier toner	cart	50	0	0	50	195,750.00	0	0	0	0	0.00	0	50	0	50	195,750.00	0	0	0	0	0.00	100	3,915.00	391,500.00
60	78181.500	Vehicle maintenance and repair services	lot	1	0	0	1	370,000.00	0	1	0	1	370,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	370,000.00	740,000.00
61	251.73000	Electrical components	lot	1	0	0	1	150,000.00	1	0	0	1	150,000.00	1	0	0	1	150,000.00	1	0	0	1	150,000.00	4	150,000.00	600,000.00
62	391.21900	Electrical safety devices and accessories	lot	1	0	0	1	85,000.00	0	1	0	1	85,000.00	0	1	0	1	85,000.00	0	1	0	1	85,000.00	4	85,000.00	340,000.00
63	2711.3204	Electrician kits	lot	1	0	0	1	115,850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	115,850.00	115,850.00
64	391.21300	Electrical boxes and enclosures and fittings and accessories	lot	1	0	0	1	152,000.00	0	1	0	1	152,000.00	1	0	0	1	152,000.00	0	0	0	0	0.00	3	152,000.00	456,000.00
65	6011.0000	Classroom decorative and supplies	lot	1	0	0	1	270,000.00	0	0	0	0	0.00	1	0	0	1	270,000.00	0	0	0	0	0.00	2	270,000.00	540,000.00
66	471.30000	Cleaning and janitorial supplies	lot	1	0	0	1	200,000.00	0	1	0	1	200,000.00	1	0	0	1	200,000.00	0	0	0	0	0.00	3	200,000.00	600,000.00
67	56101.500	Furniture	lot	1	0	0	1	190,000.00	1	0	1	2	380,000.00	1	0	1	2	380,000.00	1	0	0	1	190,000.00	6	190,000.00	1,140,000.00
68	44111.515	File storage boxes or organizers	box	68	0	0	68	51,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	68	730.00	51,000.00
69	14111.500	Printing and writing paper	pack	50	0	0	50	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	100.00	5,000.00
70	44111.506	Paper or pad holder or dispensers	pc	10	0	0	10	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	50.00	500.00
71	44111.506	Paper or pad holder or dispensers	pc	10	0	0	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	100.00	1,000.00
72	31152100	Cords	pc	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	500.00	1,500.00
73	441031.27	Photocopier toner	pc	1	0	0	1	10,175.00	0	0	0	0	0.00	0	0	1	1	10,175.00	0	0	0	0	0.00	2	10,175.00	20,350.00
74	441031.27	Photocopier toner	pc	1	0	0	1	18,150.00	0	0	0	0	0.00	0	0	1	1	18,150.00	0	0	0	0	0.00	2	18,150.00	36,300.00
75	441031.27	Photocopier toner	pc	1	0	0	1	18,150.00	0	0	0	0	0.00	0	0	1	1	18,150.00	0	0	0	0	0.00	2	18,150.00	36,300.00
76	441031.27	Photocopier toner	pc	1	0	0	1	18,150.00	0	0	0	0	0.00	0	0	1	1	18,150.00	0	0	0	0	0.00	2	18,150.00	36,300.00
77	43211.800	Computer data input device accessories	pc	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00	3,000.00
78	44111.900	Boards	unit	5	0	0	5	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	4,500.00	22,500.00
79	43211.600	Computer accessories	pc	20	0	0	20	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	350.00	7,000.00
80	441031.09	Printer or facsimile or photocopier drums	box	30	0	0	30	135,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	4,500.00	135,000.00
81							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
82							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
83							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
84							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
85							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
86							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
87							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
88							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
89							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
90							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
91							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
92							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
93							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
94							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
95							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
96							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
97							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
98							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
99							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
100							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL																								P	10,862,425.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	1,086,242.50	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-	
D. GRAND TOTAL (A + B + C)																								P	11,948,667.50	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figure and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


SEAN CAMACHO A. LIGUORAN
Property / Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


REXON T. DAMAYAN
Accountant / Budget Officer

Approved by:


EDGAR G. CIO
Head of Office / Agency

Date Prepared: _____

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
2.0 All information must be provided accurately.
3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you input will not be accepted. Additional rows for other items may be inserted if necessary.
4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://therunt.at/nov88> (Please copy the link and paste in your browser)
5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
Department/Bureau/Office: MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Region: CORDILLERA ADMINISTRATIVE REGION
Address: BONTOC, MOUNTAIN PROVINCE

Agency Code/UA/Cs: 2616
Organization Type: SUC

Contact Person: DR. EDGAR G. CUE
Position: SUC PRESIDENT III
E-mail: edgar.g.cue@ps-philgeps.gov.ph
Telephone/Mobile Nos: 09501413150

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalog	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	56101519	Tables	unit	12	0	0	12	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	15,000.00	180,000.00
2	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	790.00	18,960.00
3	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	790.00	18,960.00
4	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	790.00	18,960.00
5	44103127	Photocopier toner	cart	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	790.00	18,960.00
6	44122022	Folder binding accessories	pack	106	1	0	107	26,790.00	56	0	0	56	14,000.00	56	1	0	57	14,250.00	56	0	0	56	14,000.00	276	250.00	69,000.00
7	44121901	Ink refills	bul	8	4	4	16	19,200.00	2	2	5	9	10,800.00	2	2	2	6	7,200.00	3	3	3	9	10,800.00	40	1,200.00	48,000.00
8	44121904	Ink refills	bul	4	1	4	9	8,550.00	0	3	1	4	3,800.00	3	1	1	5	4,750.00	3	3	1	7	6,650.00	25	950.00	23,750.00
9	44121904	Ink refills	bul	5	1	3	9	8,550.00	0	2	1	3	2,850.00	3	1	1	5	4,750.00	3	3	1	7	6,650.00	24	950.00	22,800.00
10	44121904	Ink refills	bul	4	1	3	8	7,600.00	0	2	1	3	2,850.00	3	1	1	5	4,750.00	3	3	1	7	6,650.00	23	950.00	21,850.00
11	44121904	Ink refills	bul	143	6	41	190	228,000.00	49	57	43	149	178,800.00	87	7	10	104	124,800.00	24	34	27	85	102,000.00	528	1,200.00	633,600.00
12	44121904	Ink refills	bul	83	3	37	123	116,850.00	27	26	35	88	83,600.00	45	7	5	57	54,150.00	12	19	20	51	48,450.00	319	950.00	303,050.00
13	44121904	Ink refills	bul	83	3	37	123	116,850.00	27	26	35	88	83,600.00	45	7	5	57	54,150.00	12	19	20	51	48,450.00	319	950.00	303,050.00
14	44121904	Ink refills	bul	83	3	37	123	116,850.00	27	26	35	88	83,600.00	45	6	5	56	53,200.00	12	19	20	51	48,450.00	318	950.00	302,100.00
15	44121904	Ink refills	bul	80	5	5	90	98,500.00	10	35	5	70	45,500.00	39	4	4	67	43,550.00	9	34	2	45	29,250.00	272	650.00	176,800.00
16	44121904	Ink refills	bul	24	2	1	27	17,550.00	3	22	2	27	17,550.00	24	1	1	26	16,900.00	4	11	1	16	10,400.00	96	650.00	62,400.00
17	44121904	Ink refills	bul	24	2	1	27	17,550.00	3	22	2	27	17,550.00	24	1	1	26	16,900.00	4	11	1	16	10,400.00	96	650.00	62,400.00
18	44121904	Ink refills	bul	24	2	1	27	17,550.00	3	22	2	27	17,550.00	25	2	2	29	18,850.00	4	11	1	16	10,400.00	99	650.00	64,350.00
19	44121904	Ink refills	set	1	0	0	1	4,100.00	0	0	1	1	4,100.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,100.00	8,200.00
20	44121904	Ink refills	bul	32	1	31	64	76,800.00	22	11	31	64	76,800.00	32	1	1	34	40,800.00	2	11	20	33	39,600.00	195	1200.00	234,000.00
21	44121904	Ink refills	bul	22	1	31	54	51,300.00	17	6	30	53	50,350.00	22	1	0	23	21,850.00	2	6	15	23	21,850.00	153	950.00	145,350.00
22	44121904	Ink refills	bul	22	1	31	54	51,300.00	17	6	30	53	50,350.00	22	1	0	23	21,850.00	2	6	15	23	21,850.00	153	950.00	145,350.00
23	44121904	Ink refills	bul	22	1	31	54	51,300.00	17	6	30	53	50,350.00	22	1	0	23	21,850.00	2	6	15	23	21,850.00	153	950.00	145,350.00
24	14100000	Paper materials	piece	25	0	0	25	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	6.00	150.00
25	14100000	Paper materials	piece	25	0	0	25	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	8.00	200.00
26	14111506	Computer printout paper	ream	5	0	0	5	4,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	980.00	4,900.00
27	44103505	Binding combs or strips	piece	25	0	0	25	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	6.00	150.00
28	44103505	Binding combs or strips	piece	25	0	0	25	125.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	5.00	125.00
29	43212100	Computer printers	unit	6	0	0	6	270,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	45,000.00	270,000.00
30	44101716	Hole punching units	unit	2	0	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,500.00	3,000.00
31	44103502	Binding covers	pack	1	0	0	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	450.00	450.00
32	44103502	Binding covers	pack	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	500.00	1,000.00
33	44103112	Printer ribbon	Cart	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	60	200.00	12,000.00
34	44103112	Printer ribbon	Cart	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	60	200.00	12,000.00
35	44122000	Folders and binders and indexes	unit	32	12	12	56	42,000.00	12	12	12	36	27,000.00	12	12	12	36	27,000.00	10	10	9	29	21,750.00	157	750.00	117,750.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
36	4412000	Folders and binders and indexes	piece	205	0	0	205	153,400.00	105	0	0	105	54,600.00	85	0	0	85	44,600.00	55	0	0	55	26,600.00	540	520.00	280,800.00
37	47131001	Floor cleaners	unit	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
38	56101702	Filing cabinets or accessories	unit	3	0	1	4	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	15,000.00	60,000.00
39	44103127	Photocopier toner	unit	3	0	0	3	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	10,000.00	30,000.00
40	44103127	Photocopier toner	Cart	2	0	0	2	22,000.00	0	0	0	0	0.00	1	0	0	1	11,000.00	1	0	0	1	11,000.00	4	11,000.00	44,000.00
41	44103127	Photocopier toner	Cart	1	0	0	1	18,000.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
42	44103127	Photocopier toner	Cart	1	0	0	1	18,000.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
43	44103127	Photocopier toner	Cart	1	0	0	1	18,000.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
44	44103127	Photocopier toner	Cart	1	0	0	1	13,000.00	1	0	0	1	13,000.00	1	0	0	1	13,000.00	1	0	0	1	13,000.00	4	13000.00	52,000.00
45	44103127	Photocopier toner	Cart	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	4	16000.00	64,000.00
46	44103127	Photocopier toner	Cart	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	4	16000.00	64,000.00
47	44103127	Photocopier toner	Cart	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	4	16000.00	64,000.00
48	44103127	Photocopier toner	Cart	3	0	0	3	34,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	11,500.00	34,500.00
49	44103127	Photocopier toner	Cart	3	0	0	3	50,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,800.00	50,400.00
50	44103127	Photocopier toner	Cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	22,000.00	1	0	0	1	11,000.00	3	11,000.00	33,000.00
51	44103127	Photocopier toner	set	2	0	0	2	130,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	65,000.00	130,000.00
52	44103127	Photocopier toner	bil	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	36,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
53	44103127	Photocopier toner	bil	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	36,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
54	44103127	Photocopier toner	bil	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	36,000.00	0	0	0	0	0.00	2	18,000.00	36,000.00
55	44103127	Photocopier toner	bil	14	2	2	18	135,000.00	11	2	1	14	105,000.00	6	1	2	9	67,500.00	6	1	1	8	60,000.00	49	7,500.00	367,500.00
56	40101701	Air conditioners	unit	2	0	0	2	19,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,500.00	19,000.00
57	44103127	Photocopier toner	cart	100	0	0	100	169,000.00	0	0	0	0	0.00	0	100	0	100	169,000.00	0	0	0	0	0.00	200	1,690.00	338,000.00
58	44103127	Photocopier toner	cart	50	0	0	50	145,000.00	0	0	0	0	0.00	0	50	0	50	145,000.00	0	0	0	0	0.00	100	2,900.00	290,000.00
59	44103127	Photocopier toner	cart	50	0	0	50	195,750.00	0	0	0	0	0.00	0	50	0	50	195,750.00	0	0	0	0	0.00	100	3,915.00	391,500.00
60	78101300	Vehicle maintenance and repair services	lot	1	0	0	1	370,000.00	0	1	0	1	370,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	370,000.00	740,000.00
61	25173000	Electrical components	lot	1	0	0	1	150,000.00	1	0	0	1	150,000.00	1	0	0	1	150,000.00	1	0	0	1	150,000.00	4	150,000.00	600,000.00
62	39121900	Electrical safety devices and accessories	lot	1	0	0	1	85,000.00	0	1	0	1	85,000.00	0	1	0	1	85,000.00	0	1	0	1	85,000.00	4	85,000.00	340,000.00
63	27113204	Electrician kits	lot	1	0	0	1	115,850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	115,850.00	115,850.00
64	39121300	Electrical boxes and enclosures and fittings and accessories	lot	1	0	0	1	152,000.00	0	1	0	1	152,000.00	1	0	0	1	152,000.00	0	0	0	0	0.00	3	152,000.00	456,000.00
65	60110000	Classroom decoratives and supplies	lot	1	0	0	1	270,000.00	0	0	0	0	0.00	1	0	0	1	270,000.00	0	0	0	0	0.00	2	270,000.00	540,000.00
66	47130000	Cleaning and janitorial supplies	lot	1	0	0	1	200,000.00	0	1	0	1	200,000.00	1	0	0	1	200,000.00	0	0	0	0	0.00	3	200,000.00	600,000.00
67	56101500	Furniture	lot	1	0	0	1	190,000.00	1	0	1	2	380,000.00	1	0	1	2	380,000.00	1	0	0	1	190,000.00	6	190,000.00	1,140,000.00
68	44111515	File storage boxes or organizers	box	68	0	0	68	51,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	68	750.00	51,000.00
69	14111500	Printing and writing paper	pack	50	0	0	50	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	100.00	5,000.00
70	44111506	Paper or pad holder or dispensers	pc	10	0	0	10	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	50.00	500.00
71	44111506	Paper or pad holder or dispensers	pc	10	0	0	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	100.00	1,000.00
72	31152100	Cards	pc	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	500.00	1,500.00
73	44103127	Photocopier toner	pc	1	0	0	1	10,175.00	0	0	0	0	0.00	0	0	1	1	10,175.00	0	0	0	0	0.00	2	10,175.00	20,350.00
74	44103127	Photocopier toner	pc	1	0	0	1	18,150.00	0	0	0	0	0.00	0	0	1	1	18,150.00	0	0	0	0	0.00	2	18,150.00	36,300.00
75	44103127	Photocopier toner	pc	1	0	0	1	18,150.00	0	0	0	0	0.00	0	0	1	1	18,150.00	0	0	0	0	0.00	2	18,150.00	36,300.00
76	44103127	Photocopier toner	pc	1	0	0	1	18,150.00	0	0	0	0	0.00	0	0	1	1	18,150.00	0	0	0	0	0.00	2	18,150.00	36,300.00
77	43211800	Computer data input device accessories	pc	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00	3,000.00
78	44111900	Boards	unit	5	0	0	5	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	4,500.00	22,500.00
79	43211600	Computer accessories	pc	20	0	0	20	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	350.00	7,000.00
80	44103109	Printer or facsimile or photocopier drums	box	30	0	0	30	135,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	4,500.00	135,000.00
81							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
82							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

[illegible]

A. TOTAL		\$	10,862,422.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		\$	1,086,242.20
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		\$	
D. GRAND TOTAL (A + B + C)		\$	12,948,664.20
E. APPROVED BUDGET BY THE AGENCY HEAD In Figure and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

SEAN CAMELON E. LIGTEN
Property/Supply Officer

Data Prepared:

Certified Funds Available / Certified Appropriate Funds Available:

REXON T. DAHAYAN
Accountant / Budget Officer

Approved by:

EDGAR G. CUE
Head of Office/Agency