



BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Mountain Province State University invites interested contractors/suppliers to bid for the following project:

Name of Project	Location	ABC	Duration	Fund Source	Bid Documents Fee
COMPLETION OF MCC BUILDING	Baang, Banao, Bauko, Mountain Province	P14,550,000.00	180 CD	01	P25,000.00

Bids received over the Approved Budget for the Contract shall be automatically rejected at bid opening.

Prospective bidders should possess a valid PCAB License applicable to the contract. Bidders must have completed a similar contract with a value of at least 50% of the ABC and, have key personnel and equipment (listed in the Eligibility Forms) available for the prosecution of the contract. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 12009, otherwise known as the “New Government Procurement Act”.

In the interest of the efficient and effective implementation of the project, all prospective bidders are encouraged to attend the scheduled Pre-bid Conference.

Interested bidders may obtain further information from the Procurement Services Office at the 5th Floor, Administration Building, Bontoc Campus and inspect the Bidding Documents from 8 o'clock a.m. to 5 o'clock p.m.

The schedules of activities are as follows:

BAC Activities	Schedule
1. Advertisement/Posting of Invitation to Bid	March 14 – March 24, 2025
2. Issuance and availability of Bidding Documents Eligibility Forms	March 14 – April 11, 2025 (8:00 A.M to 5:00 P.M)
3. Pre-bid Conference Time: Place:	March 25, 2025 10:30 A.M Office of the Vice President for Administration & Finance, 5 th Floor, Administration Bldg. Bontoc Campus, Bontoc, Mtn. Prov.
4. Request for clarification	March 26, 2025
5. Submission, receipt, and opening of Bids Closing Time: Place Opening of Bids:	April 11, 2025 9:30 A.M. Procurement Services Office, 5 th Floor, Administration Bldg. Bontoc Campus, Bontoc, Mtn. Prov. 10:00 A.M.





Republic of the Philippines

Bontoc, Mountain Province 2616

Mountain Province State University



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Place:	Office of the Vice President for Administration & Finance, 5 th Floor, Administration Bldg. Bontoc Campus, Bontoc, Mtn. Prov.
6. Bid Evaluation	April 11, 2025 Start at 10:00 A.M. to 5:00 P.M.
7. Post – qualification	April 14-16, 2025
8. Approval of resolution/ Issuance of Notice of Award	May 13, 2025
9. Contract preparation and signing	Upon receipt of Notice of Award by the winning bidder
10. Approval of Contract by higher authority	After the signing of the contract by both parties
11. Issuance of Notice to Proceed	Upon approval of the contract

The BAC will issue to prospective bidders the Bidding Documents at the Procurement Services Office, 5th Floor, Administration Building, Bontoc Campus, upon payment of a non-refundable amount indicated above at Cashier’s Office. Prospective bidders shall submit the Bid Documents to the BAC at the same address stated above.

The Mountain Province State University assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Further, the Bids and Awards Committee (BAC) assumes no responsibility in case of non-awarding of the contract for reasons outside the control of the University.

Approved by:

REYNALDO P. GAYO JR.
Chairperson

For further inquiries,
Please contact:

NORMA F. TACUT
Head, BAC Secretariat
09213133387

