

Republic of the Philippines
MOUNTAIN PROVINCE STATE UNIVERSITY
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION - CAR

Electronic copy to be submitted in the CSC FO

CSC-FO Mountain Province

Model format

RECEIVED

ate 23 JUN 2025 Time: 4:10 pm

cket/Control No. THEODORA ROSE B. PEL-EY

Name, Signature & Title Senior HR Specialist

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MOUNTAIN PROVINCE STATE UNIVERSITY in the CSC website:

ZENAIDA Y. SOLIVEN

Supervising Administrative Officer
Director, HRMO

Date: 06/23/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Associate Professor III	MTPSPCB-APRO3- 4-2019	21	70013	Master's degree in the area of specialization or its allied/related fields	8 hours of relevant training	2 years of relevant experience	None required RA 1080 (for courses requiring Bar/Board Eligibility		School of Teacher Education (MAED) Bontoc Campus
2	Assistant Professor I	MTPSPCB-AP1-8- 2019	15	40208	Master's degree in the area of specialization or its allied/related fields	4 hours of relevant training	1 years of relevant experience	None required RA 1080 (for courses requiring Bar/Board Eligibility		School of Engineering (Tadian Campus)
3	Dentist II	MTPSPCB-DENT2- 2-2015	17	47247	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 years of relevant experience	RA 1080 (Dentist)		Health Services Unit

POSTED IN THE CSCFO-MP
BULLETIN OF VACANT POSITION
23 JUN 2025
Date:
By: THEODORA ROSE B. PEL-EY
Senior HR Specialist

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 4, 2025.

- 1. Fully accomplished Personal Data Sheet (PDS) with a recent passport-size picture (Download the PDS or CS form 212, revised 2017 at www.csc.gov.ph);
- 2. Work experience sheet (Download the form at www.cscs.gov.ph)
- 3. Photocopy of certificate of eligibility/rating/license(valid/not expired);
- 4. Original copy of certficate of employment from previous employers;
- 5.Certified photocopy of transcript of record and diploma;
- 6. Performance rating **in the last two (2) rating period** (if applicable); and
- 7. Photocopy of relevant certificate of seminar/ training attended (if any)

All qualified applicants are welcome to apply regardless of age, sex, civil status, religion, disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. EDGAR G. CUE

SUC President III

Mountain Province State University

mpspchrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. ONLY APPLICATIONS WITH COMPLETE DOCUMENTS SHALL UNDERGO EVALUATION.

POSTED IN THE CSCFO-MP
BULLETIN OF VACANT POSITION
Date: 23 JUN 2025
By: THEODORA ROSE B. PEL-AY
Senior HR Specialist