



Republic of the Philippines  
**MOUNTAIN PROVINCE STATE UNIVERSITY**  
Bontoc Campus  
Bontoc, Mountain Province

RFQ No.: 25-05-035SPMO  
Issuance of RFQ:

**REQUEST FOR QUOTATION**

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following :

**TERMS AND CONDITIONS**

- 1. The Approved Budget for the Contract (ABC) is ..... **Php450,000.00**
- 2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EWT) of 1%.
- 3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of submission of RFQ.
- 4. Delivery period is within ten (10) calendar days from receipt of Purchase Order.
- 5. If awarded the contract, processing and payment shall be made after complete delivery of services/supplies and final ac
- 6. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised
- 7. Place of delivery - Supply and Property Management Office, Bontoc Campus.
- 8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	unit	Multifunction Copier		
		Colored printer, copier and scanner		
		with automatic document feeder, table		
		Specifications:		
		Print Resolution: 1,800 (equivalent) x 600 dpi		
		Mobille Printing: AirPrint (iOS), Mopia (Android)		
		Scan Speed: 6-- dpi simplex 30/30ipm, duplex 14/14ipm		
		300 dpi simplex 55/55ipm, duplex 20/20ipm		
		Scan Modes: Scan to Email (scan-to-me); Scan-to-smb		
		(scan-to-home); Scan to FTP, Scan to Box, Scan-to-usb;		
		Scan-to-WebDAV; Scan-to-URL; TWAIN scan		
		File Formats: JPEG,TIFF, PDF, Compact PDF		
		Encrypted PDF; XPS; Compact XPS; PPTX		
		Imaging Technology: Laser		
		Toner System: Simitri HD Polymerized Toner		
		Copy/Print Speed A4: Up to 22PPM		
		Warm Up Time: less than 20		
		Copy resolution: 600x600 dpi		
		Multi-Copy: 1-9,999		
		Original Format: A5-A3 or 11 x 17		
		Magnification: 25-400% in 0.1 Steps, Auto-zooming		
		System Memory: 6GB		
		System Storage: 8 GB microsd		
		Panel Size/Resolution: 7"/800x480		
		Automatic DF: Up to 130 original , A5-A3: 35-128 gsm		
		Power Consumption: 220-240 v, 50/60Hz less		
		than 1.58 KW system		
		System Dimension: 571 x 661.5 x 786mm		
		Svstem Weight:Approx. 70kg		

- Note:**
- 1. Total bid should not exceed the Approved Budget for the Contract, otherwise, not interested.
  - 2. Please indicate the total amount of your bid.
  - 3. The absence of a Landbank Account will deny you the opportunity to this bidding.

All qualified suppliers are invited to pick up Request for Quotation papers on \_\_\_\_\_, 2025 at the BAC Secretariat  
Please submit in person or authorized representative your quotation with the following requirements:

- 1. Mayor's Permit/Business Permit
- 2. PhilGEPS registration Certificate

All sealed quotations must be submitted on or before\_\_\_\_\_ 2025 at 5:00 PM at the BAC Secretariat Office.  
Mountain Province State University reserves the right to accept or reject any or all quotations and impose additional

Date

**EDGAR G. CUE**  
University President

**I have read and understood the Terms & Conditions stated above.**  
**By signing this quote, I hereby agree and bind myself to the Terms & Conditions.**

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Business/Trade Name: \_\_\_\_\_  
Landbank Account No: \_\_\_\_\_  
Tax Identification Numt \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Contact Number: \_\_\_\_\_

Canvasser