Republic of the Philippines
MOUNTAIN PROVINCE STATE UNIVERSITY
Bontoc Campus
Bontoc, Mountain Province

RFQ No.: 26-07-005SSDO
Issuance of RFQ:

REQUEST FOR QUOTATION

_____
_____
_____

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following :

TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PhP240,000.00**
2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EWT) of 1%.
3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of submission of RFQ.
4. Delivery period is within ten (10) calendar days from receipt of Purchase Order.
5. If awarded the contract, processing and payment shall be made after complete delivery of services/supplies and final acceptance.
6. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Place of delivery - Supply and Property Management Office, Bontoc Campus.
8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
3000	pc	ID Lace		
3000	pc	ID Holder		

Note: ***1. Total bid should not exceed the Approved Budget for the Contract, otherwise, not interested.***
2. Please indicate the total amount of your bid.
3. The absence of a Landbank Account will deny you the opportunity to this bidding.

All qualified suppliers are invited to pick up Request for Quotation papers on _____, 2026 at the BAC Secretariat Office, Bontoc
Please submit in person or authorized representative your quotation with the following requirements:
1. Mayor's Permit/Business Permit
2. PhilGEPS registration Certificate
All sealed quotations must be submitted on or before_____ 2026 at 5:00 PM at the BAC Secretariat Office.
Mountain Province State Polytechnic College reserves the right to accept or reject any or all quotations and impose additional terms

EDGAR G. CUE
University President

_____
Date

I have read and understood the Terms & Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature: _____
Printed Name: _____
Business/Trade Name: _____
Landbank Account No: _____
Tax Identification Number: _____
Business Address: _____
Contact Number: _____

_____
Canvasser

Annex 60

PURCHASE REQUEST

MOUNTAIN PROVINCE STATE UNIVERSITY

Bontoc, Mountain Province

Funds Cluster:

Section/Unit:	SSDO	Purchase Request No.:	26-07-005SSDO
Responsibility Code:		Date of Request:	July 1, 2026

Stock/ Property No.	**UNIT**	**DESCRIPTION**	**QTY**	**ESTIMATES**	
				COST	**TOTAL**
	pc	ID Lace	3000	40.00	120,000.00
	pc	ID Holder	3000	40.00	120,000.00
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				ABC	**240,000.00**

Purpose: *Office Supplies for office use (Bontoc Campus).*

	Requested by:	Recommending Approval:	Approved by:
Signature			
Printed Name	**JENNIFER RUTH C. TUAZON**	**GERALDINE L. MADJACO**	**EDGAR G. CUE**
Designation	SSDO Dean	VPAA	University President

05- SST Fund

Annex 60

PURCHASE REQUEST

MOUNTAIN PROVINCE STATE UNIVERSITY
Bontoc, Mountain Province

Funds Cluster:

Section/Unit: SSDO	Purchase Request No.: 26-07-005SSDO
Responsibility Code:	Date of Request: July 1, 2026

Stock/ Property No.	UNIT	DESCRIPTION	QTY	ESTIMATES COST	ESTIMATES TOTAL
	pc	ID Lace	3000	40.00	120,000.00
	pc	ID Holder	3000	40.00	120,000.00
				ABC	**240,000.00**

Purpose: *Office Supplies for office use (Bontoc Campus).*

	Requested by:	Recommending Approval:	Approved by:
Signature			
Printed Name	**JENNIFER RUTH C. TUAZON**	**GERALDINE L. MADJACO**	**EDGAR G. CUE**
Designation	SSDO Dean	VPAA	University President

Annex 60

PURCHASE REQUEST

MOUNTAIN PROVINCE STATE UNIVERSITY
Bontoc, Mountain Province

Funds Cluster:

Section/Unit:	SSDO	Purchase Request No.:	26-07-005SSDO
Responsibility Code:		Date of Request:	July 1, 2026

Stock/ Property No.	UNIT	DESCRIPTION	QTY	ESTIMATES COST	ESTIMATES TOTAL
	pc	ID Lace	3000	40.00	120,000.00
	pc	ID Holder	3000	40.00	120,000.00
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				ABC	**240,000.00**

Purpose: *Office Supplies for office use (Bontoc Campus).*

	Requested by:	Recommending Approval:	Approved by:
Signature			
Printed Name	**JENNIFER RUTH C. TUAZON**	**GERALDINE L. MADJACO**	**EDGAR G. CUE**
Designation	SSDO Dean	VPAA	University President