



Republic of the Philippines
MOUNTAIN PROVINCE STATE UNIVERSITY
Bontoc Campus
Bontoc, Mountain Province

RFQ No.: 26-07-015PDO
Issuance of RFQ:

REQUEST FOR QUOTATION

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following :

TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **Php450,000.00**
2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EWT) of 1%.
3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of submission of RFQ.
4. Delivery period is within ten (10) calendar days from receipt of Purchase Order.
5. If awarded the contract, processing and payment shall be made after complete delivery of services/supplies and final ac
6. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised
7. Place of delivery - Supply and Property Management Office, Bontoc Campus.
8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	unit	Multifunction Copier		
		Colored printer, copier and scanner		
		with automatic document feeder, table		
		Specifications:		
		Print Resolution: 1,800 (equivalent) x 600 dpi		
		Mobile Printing: AirPrint (iOS), Mopia (Android)		
		Scan Speed: 6-- dpi simplex 30/30ipm, duplex 14/14ipm		
		300 dpi simplex 55/55ipm, duplex 20/20ipm		
		Scan Modes: Scan to Email (scan-to-me); Scan-to-smb		
		(scan-to-home); Scan to FTP, Scan to Box, Scan-to-usb;		
		Scan-to-WebDAV; Scan-to-URL; TWAIN scan		
		File Formats: JPEG,TIFF, PDF, Compact PDF		
		Encrypted PDF; XPS; Compact XPS; PPTX		
		Imaging Technology: Laser		
		Toner System: Simitri HD Polymerized Toner		
		Copy/Print Speed A4: Up to 22PPM		
		Warm Up Time: less than 20		
		Copy resolution: 600x600 dpi		
		Multi-Copy: 1-9,999		
		Original Format: A5-A3 or 11 x 17		
		Magnification: 25-400% in 0.1 Steps, Auto-zooming		
		System Memory: 6GB		
		System Storage: 8 GB microsd		
		Panel Size/Resolution: 7"/800x480		
		Automatic DF: Up to 130 original , A5-A3: 35-128 gsm		
		Power Consumption: 220-240 v, 50/60Hz less		
		than 1.58 KW system		
		System Dimension: 571 x 661.5 x 786mm		
		System Weight:Approx. 70kg		

- Note:**
1. Total bid should not exceed the Approved Budget for the Contract, otherwise, not interested.
 2. Please indicate the total amount of your bid.
 3. The absence of a Landbank Account will deny you the opportunity to this bidding.

All qualified suppliers are invited to pick up Request for Quotation papers on _____, 2026 at the BAC Secretariat
Please submit in person or authorized representative your quotation with the following requirements:

1. Mayor's Permit/Business Permit
2. PhilGEPS registration Certificate

All sealed quotations must be submitted on or before _____ 2026 at 5:00 PM at the BAC Secretariat Office.
Mountain Province State University reserves the right to accept or reject any or all quotations and impose additional

EDGAR G. CUE
University President

Date _____

I have read and understood the Terms & Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature: _____
Printed Name: _____
Business/Trade Name: _____
Landbank Account No: _____
Tax Identification Numt _____
Business Address: _____
Contact Number: _____

Canvasser